

Graduate Council Meeting Minutes

Tuesday March 11, 2025

Members/Alternates Present:

Godev, Concepcion, Chair – Languages & Culture Studies
Allan, Craig – Geography and Earth Sciences
Brown, Dace – Public Health Sciences
Cooper, Liz – Bioinformatics and Genomics
Cox, Kyle – Educational Leadership
Gall, David – Art & Art History
Libby, Garrison – Atkins Library
Montanaro, Erika – Psychological Science
O’Bruba, Ashley – GPSG Student Representative
Tolone, Bill – Dean of the Graduate School
Troutman, Jay – Chemistry
Xu, Terry – Mechanical Engineering and Engineering Science

Also Attending: Hall-Hertel, Katherine – Graduate School
Thompson, Michael - Department of Health Management and Policy
Watson, Johnna – Graduate School
Wyse, Matt – Academic Affairs, Faculty Governance Assistant

Absent: Johar, Monica – Bus Information Sys and Operations Management

I. Report of the Chair - Concepcion Godev

a. Approval of the February 4, 2025, meeting minutes

Chair Godev made a motion to vote on the February 4, 2025, meeting minutes as submitted. Montanaro made a motion to approve as submitted with a second from Xu. The motion was approved by a unanimous vote.

b. Updates from Chair Godev

i. Chair Godev reported that the seven items put forth in the revisions to the Graduate Faculty Bylaws were overwhelmingly approved by the graduate faculty. The vote required a response from 35% of the regular graduate faculty, and 312 of the 760 faculty members, or 41%, responded. Matt Wyse confirmed that the approval process is complete, and the new version of the bylaws will be posted to the website.

- ii. A new program, Master of Science in Artificial Intelligence, is being proposed. The proposal was not submitted in time to make the agenda for today's meeting, but there is a tight deadline of April 1, 2025, to get it approved, since this is the last date that the General Administration will consider a new program. Since the Graduate Council will not meet again before the deadline, Chair Godev asked the Council to review the proposal asynchronously. Chair Godev shared a Google folder with the Council containing 9 documents and asked them to review the documents and record their comments. The Council members need to vote on the proposal via a Google form link in the documents by March 21.
- iii. Chair Godev reported that there were 46 proposals in her queue requiring minor tweaks. She passed the proposals in lieu of having them reviewed by the entire council.
- iv. Chair Godev announced that she will be rolling out of her position as chair of the Graduate Council at the end of the semester. Nominations are being accepted for the next chair.

II. **Report of the Dean** - William Tolone

Dean Tolone thanked the Council for addressing the MS in Artificial Intelligence proposal. He said that this program will benefit AI as an initiative at the university. He also acknowledged that this has been a disruptive time in higher education, but UNC Charlotte is a resilient campus, and the Graduate School will continue to be proactive. He highlighted the work the Graduate School has done in finding funding for Fullbright Scholars.

III. **Discussion Topics**

a. Health Management and Policy

The Council reviewed the HMP Graduate Faculty Criteria document submitted by Michael Thompson. Dr. Thompson attended the meeting to answer questions. After discussing the document, the Council suggested a few corrections that Daniel Jones will summarize and send to Dr. Thompson. Allan moved to approve the document pending the corrections, which was seconded by Brown. The motion was passed unanimously.

IV. Course and Curriculum Proposals

a. Applied Mathematics, Ph.D. - (Revise Graduate Program)

Originator: Shaozhong Deng, Mathematics & Statistics

Committee Member Assignments: Allan and Xu

Comments:

- The Proposal looks good

Allan made a motion to approve this proposal as submitted with a second from Cooper. The Council approved by a unanimous vote.

b. Architecture (Critical Heritage Studies Concentration), M.S., and Anthropology, M.A., Dual Degree - (Create New Graduate Program)

Originator: Emily Makas, Heritage Graduate Program Director - MS in Architecture

Committee Member Assignments: Brown and Troutman

Comments:

- The Proposal looks good

Allan made a motion to approve this proposal as submitted with a second from Cooper. The Council approved by a unanimous vote.

c. KNES 6262 - Nutrition for Sports Performance

Originator: Joseph Marino, Kinesiology

Committee Member Assignments: Cooper and Gall

Comments:

- The Proposal looks good

Allan made a motion to approve this proposal as submitted with a second from Cooper. The Council approved by a unanimous vote.

d. KNES 6291 - Coaching Pedagogy for Strength and Conditioning Practitioners

Originator: Joseph Marino, Kinesiology

Committee Member Assignments: Cox and Johar

Comments:

- The proposal includes most required components, but the textbook description should include considerations for cost and the grading scale needs to reflect MA level course.
- The grading scale needs to be changed to the graduate scale, A, B, C, U.

Montanaro made a motion to approve this proposal once the corrections are made with a second from Cox. The Council approved by a unanimous vote.

e. KNES 6370 - EKG Interpretation

Originator: Joseph Marino, Kinesiology

Committee Member Assignments: Montanaro and O'Bruba

Comments:

- The grading scale has an F instead of a U. Except for that error, this proposal meets all requirements.
- F should be changed to U. Otherwise, proposal looks good.
- I agree with my colleagues on the grading scale, everything else looks good to move forward to the approval stage.

Allan made a motion to approve this proposal once the corrections are made with a second from Brown. The Council approved by a unanimous vote.

f. KNES 6380 - Clinical Exercise Physiology Prep

Originator: Joseph Marino, Kinesiology

Committee Member Assignments: Allan and Troutman

Comments:

- The Proposal looks good

Allan made a motion to approve this proposal as submitted with a second from Cooper. The Council approved by a unanimous vote.

g. KNES 6491 - Strength and Conditioning Field Experience

Originator: Joseph Marino, Kinesiology

Committee Member Assignments: O'Bruba and Xu

Comments:

- D14 - D grade should not be used for graduate students; Definition of B, C and D(U) is confusing; D15 and D19 - The total point is 340. However, in D14, for a grade of A, the maximum points is listed as 350.
- I agree with the grading scale comments mentioned below by my colleagues prior to proceeding forward with approval.

Montanaro made a motion to approve this proposal once the corrections are made with a second from Gall. The Council approved by a unanimous vote.

h. NURS 6189 - Advanced Application of Telehealth and Virtual Care in Nursing

Originator: David Langford, School of Nursing

Committee Member Assignments: Cooper and Montanaro

Comments:

- The Proposal looks good

Allan made a motion to approve this proposal as submitted with a second from Cooper. The Council approved by a unanimous vote.

i. SOWK 7111 - Acceptance and Commitment Therapy (ACT)

Originator: Travis Hales, School of Social Work

Committee Member Assignments: Gall and Johar

Comments:

- The Proposal looks good

Allan made a motion to approve this proposal as submitted with a second from Cooper. The Council approved by a unanimous vote.

j. SOWK 7112 - Dialectical Behavior Therapy (DBT)

Originator: Travis Hales, School of Social Work

Committee Member Assignments: Cox and Xu

Comments:

- The proposal includes most required components but the textbook description should note if the training manual, handouts, and worksheets from the creator of DBT have any associated costs.

Cox made a motion to approve this proposal once the corrections are made with a second from Gall. The Council approved by a unanimous vote.

k. STAT 8116 - Theory of Statistics I

Originator: Shaozhong Deng, Mathematics & Statistics

Committee Member Assignments: Brown and Montanaro

Comments:

- The Proposal looks good

Allan made a motion to approve this proposal as submitted with a second from Cooper. The Council approved by a unanimous vote.

l. STAT 8117 - Theory of Statistics II

Originator: Shaozhong Deng, Mathematics & Statistics

Committee Member Assignments: Allan and Gall

Comments:

- The Proposal looks good

Allan made a motion to approve this proposal as submitted with a second from Cooper. The Council approved by a unanimous vote.

V. Other Business

a. Meeting Room Location

Due to construction in the Reese building, the meeting location for the February and March Graduate Council meetings was moved from Reese 211 to Reese 524-C. The Council decided to hold future meetings in Reese 524-C.

A motion was made to adjourn the meeting by Brown and seconded by all.

The meeting adjourned at 1:38 pm.

The next meeting is scheduled for April 1, 2025.

Respectfully submitted,

Daniel Jones

Daniel Jones