

Graduate Council Meeting Minutes

Tuesday, May 7, 2024

Members/Alternates Present:

Godev, Concepcion, Chair – Languages & Culture Studies
Allan, Craig – Geography and Earth Sciences
Brown, Dace – Public Health Sciences
Cooper, Liz – Bioinformatics and Genomics
Lachance, Joan - Middle, Secondary and K-12 Ed
Lai, Gene – Finance
McAdams, Jeff – Atkins Library
Moller, Stephanie – Sociology
Montanaro, Erika – Psychological Science
Mukherjee, Pinku – Interim Dean, Graduate School
Rasmussen, Monica – GPSG Student Representative
Reitzel, Adam – Biological Sciences
Smithwick, Jake – Engr Tech and Construction Mgmt - Virtual

Also Attending: Dow, Alan – Mathematics and Statistics, alternate for Montanaro
Hall-Hertel, Katherine – Graduate School
Krause, Sandy – Graduate School
Watson, Johnna – Graduate School
Wyse, Matt – Faculty Governance

Absent: Sarkar, Kaus - Dance

I. Report of the Chair – Concepcion Godev

A. Approval of the April 2, 2024, Meeting Minutes

Moller made a motion to approve the minutes as submitted with a second from Lai. The motion was approved by a unanimous vote.

Chair Godev thanked the members of the Graduate Council who are rotating off for their dedication and time on the Council. She thanked the members of the subcommittee for the review of the performance for the Graduate School Dean, Moller (Chair), Brown (Member) and Smithwick (Member). She also thanked the other Council members who served on various subcommittees to review policies as well as the Graduate School colleagues and Matt Wyse.

The Council as a whole reviewed 213 proposals, three Graduate School policies as well as Curriculog forms for new courses, course revision, and special topic courses on how to handle syllabi.

II. Report of the Graduate School Dean – Pinku Mukherjee

Dean Mukherjee communicated that the Graduate School is working on a 10-year Strategic Plan. During a retreat last year, Senior Staff came up with some goals but we would like input from the graduate faculty, Graduate Council and graduate students.

Dean Mukherjee also shared that we have a fully formed Graduate School Advisory Board. All members are from the community with one member being the Dean of the College of Education.

III. Discussion Topics

A. Graduate Faculty Bylaws – Montanaro and Reitzel

Montanaro and Reitzel are taking the lead on this review.

Items to review are:

- Membership numbers
- Composition numbers
- Members represented per college
- Recommendation for adding criteria to the Bylaws for nominees to serve as Chair of the Council.
 - Criteria should include serving at least one term on the Graduate Council
- Clearly define the role of the Council members including language to address how we/the Council, communicate back to the respective colleges.
- What mechanism should be used to communicate items discussed at Graduate Council meetings with department/college/Administrative/GPD and College Curriculum meetings?
 - Council members should have a standing part in these meetings.
- The Graduate School Dean’s job description should match what is listed in the Graduate Faculty Bylaws.
- Minor cosmetic changes could be made without going before the whole Faculty Council.

We will bring this item back for discussion in the fall.

IV. Course and Curriculum Proposals

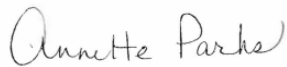
No proposals were discussed.

V. Other Business

- New program development
 - This happens at the program level.

- AA needs to be a part of the discussion.
- New changes at the System Office for considering new programs.
- What does NC need?
- Could this process be more transparent?
- Dean Mukherjee reached out to the College Deans to talk about their needs.
- Graduate Enrollment Update
 - New enrollment is down.
 - Domestic student applications are up for the summer.
 - International student applications are down.
 - We are graduating a lot of students, thus causing the shift in enrollment.
 - Looking for ways to connect with students.
 - Taking applications until August 1.
 - The new FAFSA is causing some challenges.
 - Socio-political issues have affected colleges across the nation.
 - There is lots of competition in the marketplace.
 - We're doing everything we can to get students registered.
 - Issuing I-20's earlier
 - Encouraging programs to turn around decisions as quickly as possible.
- Join the Graduate School in celebrating Sandy Krause's retirement on May 17, in the Gallery of the Student Union, from 3:00 – 5:00pm.
- A motion was made to adjourn the meeting by Allan with a second from Moller. The motion was approved by a unanimous vote. The meeting adjourned at 1:55pm.
- Stay tuned for the 2024-2025 meeting schedule.

Respectfully submitted,



Annette Parks
Graduate Council Secretary