

# Graduate Council Meeting Minutes

November 3, 2015

Members Present: D'Amico, Mark – Ed Leadership (Alternate for Kelly Anderson)  
Ge, Yaorong – Software & Information  
Haynes, Christine - History  
Hertel, Joshua – Graduate Center (attended for Dean Tom Reynolds)  
Hildreth, John – Engineering Technology and Construction Management  
Livesay, Dennis – Bioinformatics & Genomics (Chair)  
Makas, Emily – School of Architecture  
McCarter, Susan – School of Social Work  
Speights, Sabrina – PhD Candidate, Org Science and GPSG Student Representative  
Steck, Todd – Biological Sciences  
Walker, Judy – Atkins Library  
Webster, Murray - Sociology  
Wiggins, Casper – Accounting (Alternate for Rob Roy McGregor)

Also Attending: Harkey, Jennifer – Graduate Center  
Mabe, Alan – Ed Leadership  
Parks, Annette – Graduate School  
Wyse, Matt – Faculty Governance

## I. Report of the Chair

- Approval of the October 6, 2015 Meeting Minutes – Chair Livesay called for a motion to approve the Oct. 6, 2015 Graduate Council Meeting Minutes as submitted. McCarter made the motion with a second from Steck. The motion was approved unanimously.

## II. Report of the Dean – Dean Reynolds did not attend this meeting.

## III. Course and Curriculum Proposal

### A. College of Business Revised Graduate Faculty Criteria

A discussion took place and the following comments were shared.

- The Council is concerned that the requirements for a *Practicing Academic* are not sufficient to warrant regular graduate faculty status--specifically the 3 of 9 items needed for sustained PA status (cf. section III, 2). We realize that the guidelines say that Practicing Academics typically won't be tenure track, meaning this is a moot point for the clinical folks since they aren't eligible for regular graduate faculty status anyway (unless an exception is approved by the Dean of the Graduate School). However, it is unclear how often this would be the case. Regardless, the Council would much rather see the PA status reserved for associate graduate faculty across the board, again keeping in mind that an exception could be requested to the Dean of the Graduate School when appropriate. Alternatively, if the criteria were tightened, that would be another way of resolving the Council's concerns.

B. CIS 4-16-16: New Course and Revisions to the CIS PhD Program

A discussion took place and the following revisions were requested:

- Clarify prerequisites in syllabus
- Does there need to be multiple signature sheets? (3)
- Research course number formatting ITIS 8767, it was communicated that the second 7 is reserved for honors courses, if that is the case, this should be revised.
- 5C Attachments #6 remove statement – Dennis stated this should be removed.
- Add graduate grading scale in syllabus
- Document the distinction between the Master’s 6000 level course work and 8000 level.
- Language clarification in syllabus: under Attendance heading, suggest removing pattern of absences in the language and add a statement addressing accommodating working professionals.

There being no further discussion a motion was made to approve pending revisions. D’Amico made the motion with a second from McCarter. The motion was passed unanimously.

C. ECGR 1-2-15: New Course ECGR 5171 Introduction to Energy Systems

A discussion took place and the following revisions were requested:

- Clarify language surrounding repeat for credit offered with other courses, this was confusing.
- There needs to be distinction between what’s required of students taking 4000 level, Master’s, and PhD courses that are cross-listed.
- Is a separate proposal going through the Undergraduate Course & Curriculum process?
- In catalog copy junior standing is used, is this Grad or Undergrad?
- Update to graduate grading scale, list percentage for 6000 level and 8000 level.

There being no further discussion a motion was made to approve pending revisions. D’Amico made the motion with a second from McCarter. The motion was passed unanimously.

D. ECGR 1-12-15: New Course ECGR 5172 Energy Markets

A discussion took place and the following revisions were requested:

- Clarify language surrounding repeat for credit offered with other courses, this was confusing.
- There needs to be distinction between what’s required of students taking 4000 level, Master’s, and PhD courses that are cross-listed.

- Is a separate proposal going through the Undergraduate Course & Curriculum process?
- In catalog copy junior standing is used, is this Grad or Undergrad?
- Update to graduate grading scale, list percentage for 6000 level and 8000 level.

There being no further discussion a motion was made to approve pending revisions. D'Amico made the motion with a second from McCarter. The motion was passed unanimously.

E. ECGR 1-23-15: New Course ECGR 6173/8173 Power Quality

A discussion took place and the following revisions were requested

- Clarify language surrounding repeat for credit offered with other courses, confusing
- Update to graduate grading scale, list percentage for 6000 level and 8000 level.
- Syllabus special topics numbering, new numbering
- On syllabus Page 3 II. A. 2. Prerequisite 4141/5193, is numbering correct? Should this be 4193/5193?

There being no further discussion a motion was made to approve pending revisions. McCarter made the motion with a second from Makas. The motion was passed unanimously.

F. EDLD 3-9-15: Concentration Name Change and Curriculum Changes

A discussion took place. Kelly Anderson, College of Ed. Curriculum Chair, sent a memo communicating that revisions to the catalog copy for previously approved changes are included in this proposal. Chair Livesay called for a motion to approve proposal as submitted, pending review of additional items in catalog copy (previously approved) being reviewed. Makas made the motion with a second from Haynes. 10 yes and 1 abstention. The motion was approved by majority vote.

G. PHIL 11-12-14: PHIL 6270/DSBA 6105

A discussion took place and the following revisions were requested.

- Revise syllabus to include graduate grading scale.
- Remove all language for DSBA 6105 until approved by the Graduate Council. This course is being cross-listed with PHIL 6270 but has not been approved by the Graduate Council as yet. Chair Livesay called for a motion to approve pending revision. Hildreth made the motion with a second from Haynes. The motion was passed unanimously.

H. PSYC 8-21-15: Revision of the Master's in Psychology Degree

A discussion took place and the following revisions were requested.

- The Council made a recommendation to have the department consider adding three new concentrations. Concentrations are listed on transcripts.
- There is no distinction in requirements on the syllabus on the 6000 versus 8000 courses, please clarify.
- Please refer to the syllabus template as there is required information missing.

There being no further discussion a motion was made to approve pending revisions. Hildreth made the motion with a second from Haynes. The motion was passed unanimously.

IV. Other Business

The meeting was adjourned at 1:50pm.

The next meeting of the Graduate Council will be Tuesday, Dec. 1, 2015.

Respectfully submitted,



Christi Skerlak  
Secretary to the Graduate Council