

Graduate Council Meeting Minutes

December 3, 2013

Members Present: Anderson, Kelly – Special Ed and Child Development
Davies, Angela – Physics and Optical Science
Davis, Christine – Communication Studies
Fodor, Anthony – Bioinformatics and Genomics
Gray, Lee – College of Arts + Architecture (officiated for Chair Freitag)
Hicks, Cheryl - History
Howarth, T. Joe – GPSG Student Representative
McCarter, Susan – Social Work
Reynolds, Tom – Associate Provost and Dean of the Graduate School
Wiggins, Casper – Accounting and alternate for Peter Schwarz, ECON
Walker, Judy – Atkins Library

Absent: Zhou, Aixi – Engineering Tech and Construction Mgmt (alternate Qiuming Wei on sabbatical)
Freitag, Alan – Comm Studies, Council Chair (attending meeting called by Chancellor)

Also Attending: Watson, Johnna – Graduate School
Wyse, Matt – Academic Affairs

I. Approval for the November 5, 2013 Meeting Minutes

In Chair Freitag's absence, Dr. Lee Gray officiated the meeting. Gray called the meeting to order. Gray called for a motion to approve the November 5, 2013 meeting minutes as submitted. Davis made the motion with a second from Anderson. There being no further discussion, the motion was approved unanimously.

II. Report of the Chair – Dr. Lee Gray reported for Chair Freitag

- Based on the volume of long forms being submitted, there will be a January 2014 meeting. The meeting will be held on Tuesday, Jan. 14, 2014 at 12 noon.
- White paper on Interdisciplinary Programs – Chair Freitag spoke with Dr. Paula Goolkasian, one of the authors, about her intent in submitting this to the Graduate Council. Chair Freitag would like the Council to review and be ready to discuss the Council's appropriate role in this discussion at our January meeting.
- Chair Freitag anticipates having a draft of the Graduate Faculty by-laws available for Council to review and discussion at our January meeting.

III. Report of the Dean – Dean Tom Reynolds

- Dean Reynolds thanked Dr. Gray for his willingness to officiate the meeting.
- Requests to Plan documents have been sent to GA for new doctoral degrees
 - PhD in Research, Measurement and Evaluation – college of education
 - Doctor of Business Administration from the College of Business

- The request to establish the Master's in Data Science and Business Analytics is currently under review at GA -- hope to have approval to implement in the spring
- The number of master's students completing this fall compared to last fall is significant:
Fall 2012 - 384
Fall 2013 - 717
- There were about 60 additional students who applied but won't finish in time.
- Total summer + fall graduation numbers are:

Doctoral

2012 - 70
2013 - 73

Master's

2012 – 609
2013 – 922

- The Early Entry for Ethics and Applied Philosophy has been approved.
- Thank you to the Council for the good work this fall.

IV. Graduate Course and Curriculum Proposals

A. BINF 10-11-13: Revision of Graduate Programs in Bioinformatics and Genomics
Gray called for a motion to consider. The motion was made by Anderson with a second from McCarter. A discussion took place with the following revisions requested:

- Fodor explained that theirs is a relatively new department and being responsive to student feedback, this proposal more accurately captures the existing activities (relating to hands-on practical experience).
- The question arose about how existing students would be handled – Fodor answered they would be grandfathered in. They are not changing course requirements, but more accurately describing the hands-on practice included in the course.
- There was discussion about the rules for 0 credit hours; typically the lecture is 3 credit hours with a lab being 1 credit hour.
- Council requests that the department add Lab to the course description.

There being no further discussion, a motion was made to approve the proposal pending the one revision to add Lab to the course description. Anderson made the motion with a second from Wiggins. The motion was unanimously approved.

B. CEE 20131114: Establish Permanent Course Numbers for CEE Grad Courses
Gray called for a motion to consider. The motion was made by Howarth with a second from Anderson. A discussion took place with the following revisions requested:

- Need to make sure the graduate grading scale is used throughout. Several of the 5000 level and at least one of the 6000 level used the undergraduate scale.
- Are there any 4000 level courses? If so, they need to show how graduate students are graded differently.

There being no further discussion, Gray called for a motion to approve pending these revisions. Howarth made the motion with a second from Anderson. The motion was unanimously approved.

C. CJUS 5-3-13: Program Revision of the M.S. in Criminal Justice

Gray called for a motion to consider. The motion was made by Anderson with a second from McCarter. A discussion took place and the following revisions were requested:

- Chair Freitag commented in ActiveCollab: This is an appropriate recommendation from the CJ&C Department. I would have preferred they not use falling enrollment as the primary justification; I think there are other, more appropriate justifications well presented in the proposal.
- In section II. B. 1., suggest wording change: the proposal states the department's aim is to maintain a high "student-to-faculty ratio," but I suggest they change that to a high faculty-to-student ratio.
- In section V. C. 4., the strikethrough is a bit misleading: "Comprehensive Examination," is it offered only in the fall?
- In the proposed catalog copy, list of courses, a course entitled "Research in Criminal Justice II" is labeled CJUS 6103, but a subsequent reference lists it as CJUS 6104. This should be clarified.
- Council asks for clarification on comps only offered in fall – there is potential for students to get out of sync and slow down graduation rates even further.

There being no further discussion, Gray made a motion to approve the proposal pending revisions. The motion was made by Howarth with a second from Davis. The motion was unanimously approved.

D. MBA 07-18-13: Establishment of MBA/MA in Latin American Studies Dual Degree

Gray called for a motion to consider. The motion was made by Anderson with a second from McCarter. A discussion took place and the following revisions were requested:

- Need letters of support from both departments.
- Library consultation needs to be included.
- Catalog copy needs more clarity (i.e.)
 - Admission requirements – what are requirements for students in both degrees
 - Capstones/Thesis for each program? The LTAM degree has a thesis and comp exam tracks. Will students from either track be able to participate in the dual degree? If so, how will the capstones be accommodated? What about the MBA capstone?
 - How will the student's advisor and committee be selected?
 - What happens if a student is suspended from one of the participating programs?

There being no further discussion, Gray made a motion to defer approving the proposal until the department has clarified items requested. Anderson made the motion with a second from Davis. The motion was unanimously approved.

- E. MATH 10-10-13: Major Changes to the PhD-MAAP Program of Study
Gray called for a motion to consider. Davis made the motion with a second from McCarter. Chair Freitag commented in ActiveCollab, "This is a well-articulated proposal that clearly follows extensive analysis and deliberation." There being no further discussion, Gray made a motion to approve the proposal as submitted. Anderson made the motion with a second from McCarter. The motion was unanimously approved.

V. Other Business

There being no other business, the meeting adjourned at 12:50pm.

The next meeting will be held on Tuesday, January 14, 2014, at 12 noon in Cato 228.

Respectfully submitted,



Annette Parks
Secretary to the Graduate Council