

Graduate Council Meeting Minutes

December 1, 2015

- Members Present: Anderson, Kelly – Special Education and Child Development
Ellinger, Jefferson – School of Architecture (Attending for Emily Makas)
Ge, Yaorong – Software & Information
Hall-Hertel, Katherine – Graduate School (Attending for Tom Reynolds)
Haynes, Christine - History
Hildreth, John – Engineering Technology and Construction Management
Livesay, Dennis – Bioinformatics & Genomics (Chair)
McCarter, Susan – School of Social Work
McGregor, Rob Roy - Economics
Steck, Todd – Biological Sciences
Walker, Judy – Atkins Library
Webster, Murray - Sociology
- Also Attending: Parks, Annette – Graduate School
Wyse, Matt – Faculty Governance
- Absent: Speights, Sabrina – PhD Candidate, Org Science and GPSG Student Representative
Webster, Murray - Sociology

I. Report of the Chair

- Approval of the November 3, 2015 Meeting Minutes – Chair Livesay called for a motion to approve the Nov. 3, 2015 Graduate Council Meeting Minutes as submitted. Hildreth made the motion with a second from McGregor. The motion was approved unanimously.

II. Report of the Dean – No report.

III. Course and Curriculum Proposal

A. CSLG 4-7-15 Change in Title and Course Description CLSG 7140

A discussion took place and the following comments were shared.

- The Council has requested clarification, page 16 under section: Illustrative Course Activities -please clarify how Participation/Attendance, along with all other assignments align with the grading scale.
- line 1 top of page 4 "goal to", changed to "goal is to"

Thereby hearing no further discussion, Chair Livesay called for a motion to approve the proposal pending revisions. McGregor made the motion with a second from McCarter. The motion was approved unanimously.

B. CSLG 9-10-15 New Graduate Course CSLG 6104

A discussion took place and the following revisions were requested:

- Clarify course hours on page 15 under Catalog Description – verbiage could be misconstrued as 45 hours per week and six hours of outside work is per week.
- Clarify how the Attendance Policy will affect the students’ grade.

There being no further discussion a motion was made to approve pending revisions. McGregor made the motion with a second from McCarter. The motion was passed unanimously.

C. EIST 10-20-2015 New Grad Courses EIST 8110, 8130, 8135, & 8170

A discussion took place and the following revisions were requested:

- Page 14, under Course Policies – change “proof read” to “proofread”.
- Clarify how these four new courses will affect the plan of study.
- It would be helpful if the cross-listed course is mentioned in the catalog copy.

There being no further discussion a motion was made to approve pending revisions. McGregor made the motion with a second from Hildreth. The motion was passed unanimously.

GRAD 10-15-15 New Course Teaching at American Colleges

A discussion took place and the following revisions were requested:

- Text edit under letter B. Justification, add “some” to the third sentence, “International students are welcome to take GRAD 6001-8001 Teaching at the College or University Level along with domestic students, but “**some**” international students are unfamiliar with the educational environment of the US.

There being no further discussion a motion was made to approve pending the one editorial revision. McGregor made the motion with a second from Steck. The motion was passed unanimously.

D. MATH 10-20-2015: Establish Two New Courses, STAT 5110 and STAT 6115

A discussion took place and the following revisions are requested:

- There needs to be a plan of study for these two courses.
- There needs to be more specific content relating to Big Data in the syllabus.
- Provide simple clarification justifying 5000 level numbering:
<http://provost.uncc.edu/policies/course-numbering-status>
- Page 7, Dr. Mirsad Hadzikadic’s title is incorrect, please revise to Director of PSM-DSBA.
- Text on page 5, under letter d.– suggest changing “major” to “MS-Math and PhD-Applied Math”

There being no further discussion a motion was made to defer this proposal back to the department pending revisions. The Graduate Council will review the revised proposal if

received at the January 5, 2016 meeting. McGregor made the motion with a second from McCarter. The motion was passed unanimously.

- Graduate catalog reconciliation/Degree Works proposals as needed

Degree Works proposal deadline was December 1, 2015. Katherine Hall-Hertel stated she has received about forty percent of the proposals but they were not ready for the Council's review. She anticipates most Degree Works proposals will be submitted on a short form.

IV. Other Business

Gilbert Hageman, Faculty Associate for Veterans Initiatives presented the Council with information regarding graduate assistantships designated exclusively for veteran graduate students. These highly competitive assistantships are offered to honorably discharged veterans who have been admitted to any master's or doctoral program at UNC Charlotte. A veteran must first be admitted into a graduate program. Applications for the assistantships are co-signed by their faculty mentor and all material must be submitted to the Graduate School by March 1, 2016. Awards are announced by April 4. A request was made asking if the funding award could be made earlier so that students could consider UNC Charlotte in their school selection. Dr. Hageman has agreed to discuss this option with Tom Reynolds, Associate Provost and Dean of the Graduate School.

The meeting was adjourned at 1:40pm.

The next meeting of the Graduate Council will be Tuesday, Jan. 5, 2016.

Respectfully submitted,



Christi Skerlak
Secretary to the Graduate Council