

Graduate Council Meeting Minutes

February 1, 2011

Members Present: Erevelles, Sunil – Marketing
Gray, Lee – Architecture
Jackson, Tony - English
Jones, Jeanneine – Middle, Secondary and K-12 Education
Kulkarni, Shanti – Social Work
Manouchehrabadi, Mahnaz – GPSG Student Gov't Rep, (Ph.D. Candidate, Biology)
Mays, Larry – Bioinformatics and Genomics
McGregor, Rob Roy – Economics (Graduate Council Chair)
Mixon, Gregory - History
Mozenter, Frada – Atkins Library
Reynolds, Tom – Associate Provost and Dean of the Graduate School
Steck, Todd - Biology
Teng, Gary – Engineering Management

Also Attending: Davies, Angela – Physics & Optical Science
Delmelle, Eric – Geography & Earth Science
Eastin, Matt – Geography & Earth Science
Jaus, Vicki – Dean's Office, College of Education
Nasipuri, Asis – Electrical & Computer Engineering
Ogundiran, Akinwumi – Africana Studies
Sell, Susan – Graduate School
Sherry, Lee – Special Ed & Child Development
Watson, Johnna – Graduate School
Xie, Jiang (Linda) – Electrical & Computer Engineering
Zenk, Leslie – Academic Affairs

I. Approval of the December 7, 2010 Meeting Minutes

Chair McGregor called the meeting to order.

Chair McGregor asked for a motion to approve the December 7, 2010 meeting minutes. There being no further comments, the Chair called for the motion to approve the minutes as submitted. Mays made the motion with a second from Mixon. The motion was approved unanimously.

II. Report of the Chair

Chair McGregor stated that subcommittee chairs need to be appointed for the *Standards and Assessment* and *Course and Curriculum* subcommittees. He asked the two subcommittee members for volunteers. Lee Gray volunteered as chair for the *Standards and Assessment* subcommittee and Sunil Erevelles was recommended to the chair of the *Course and Curriculum* subcommittee.

Chair McGregor also stated that information was distributed at the Graduate Program Coordinators meeting on January 25, 2011 with the recommendation to raise the minimum GPA requirements for Graduate Admissions. The request is to change the minimum requirement from 2.75 to 3.00. Chair McGregor asked Council members to take this information back to their colleges and provide feedback to the Council in March.

III. Report of the Dean

- Dean Reynolds reported that the PhD for Bioinformatics and Computational Biology has now been approved by the GA. This brings our PhD programs to 19.
- Dean Reynolds also reported that the University is preparing for the 2013 SACS accreditation review. He handed out a draft of 4 standards that he would like to gather feedback from Council members or other college faculty to send in response. He asked Annette Parks, Council secretary to add the 4 standards to Active Collab so Council may provide examples.

IV. Graduate Program Review Discussion

Because of the full agenda, Chair McGregor called for a motion to amend the agenda to move this item later in the meeting to the “Other Business” section of the agenda. The motion was made by Mays with a second from Jackson. The motion was approved unanimously.

V. Course and Curriculum Proposals

- a. AFRS 09-20-09: New Graduate Certificate Program in Africana Studies – First Reading
Akinwumi Ogundiran was present to represent the Africana Studies department. Chair McGregor called for the motion to consider. Mays made the motion with a second from Mixon. A discussion took place and the following revisions were requested:

- i. Change the Grading scale on the course syllabi to A, B, C, U
- ii. Note any courses that are repeatable for credit and add to course catalog

There being no further comments, Chair McGregor called for a motion to waive the second reading and approve pending the two revisions. Jackson made the motion with a second from Kulkarni. The motion was approved unanimously.

- b. ECGR 9-15-10: New Graduate Course on Wireless Sensor Networks
Asis Nasipuri was present to represent the Electrical and Computer Engineering (ECE) department. Chair McGregor called for a motion to consider. Mixon made the motion with a second from Kulkarni. A discussion took place and the following revisions were requested:

- i. Add library consult
- ii. Provide sample syllabus with Academic Integrity Statement and grading scale

With no further comments, Chair McGregor called for a motion to approve the proposal pending revisions. Mays made the motion with a second from Erevelles. The motion was approved unanimously.

- c. ECGR 10-1-10: New Graduate Course in Fundamentals of Wireless Systems and Protocols
Jiang (Linda) Xie was present to represent the ECE department. Chair McGregor called for a motion to consider. Mays made the motion with a second from Mixon. A discussion took place. With no further comments, Chair McGregor called for a motion to approve the proposal as submitted. The motion was made by Erevelles with a second from Mays. The motion was approved unanimously.
- d. ESCI 10-21-2009: Establishment of Graduate Course in Boundary Layer Meteorology and Minor Changes to Existing Course Description
Matt Eastin was present to represent the Geog/Earth Science department. Chair McGregor called for a motion to consider. Mays made the motion with a second from Mixon. A discussion took place and the following revisions were requested:
- i. Attach syllabus for 4240
 - ii. The question was raised, what is meant by “on demand”? It was suggested to make all “on demand”.
 - iii. Add Graduate Grading Scale.
- With no further comments, Chair McGregor called for a motion to approve the proposal pending revisions. Jackson made the motion with a second from Kulkarni. The motion was approved unanimously.
- e. GES 11-30-09: Addition of GIS&T track to existing M.A. in Geography
Eric Delmelle was present to represent the Geog/Earth Science department. Chair McGregor called for a motion to consider. Mays made the motion with a second from Mixon. A discussion took place and the following revisions were requested:
- i. Use Graduate Grading Scale A,B,C, U for 6408/8408
 - ii. Need a separate syllabus for 4150
- With no further comments, Chair McGregor called for a motion to approve the proposal pending revisions. Jackson made the motion with a second from Kulkarni. The motion was approved unanimously.
- f. MDSK 04-09-10b: Course change in the Foreign Language MAT
Jeanneine Jones was present to represent the Middle, Secondary and K-12 Education department. Chair McGregor called for a motion to consider. Jackson made the motion with a second from Mixon. A discussion took place. With no further comments, Chair McGregor called for a motion to approve the proposal as submitted. The motion was made by Mays with a second from Jackson. The motion was approved unanimously.
- g. POS 9-24-10: Addition of new course, OPTI 5000 Selected Topics in Optics
Angela Davies was present to represent the Physics and Optical Science department. Chair McGregor called for a motion to consider. Mays made the motion with a second from Mixon. A discussion took place and the following revisions were requested:
- i. Add Library consult and attachments.

With no further comments, Chair McGregor called for a motion to approve the proposal pending revisions. The motion was made by Jackson with a second from Mays. The motion was approved unanimously.

- h. SPED 4-20-10a: Revision of M.A.T. in Special Education (Adapted Curriculum)
Lee Sherry was present to represent the Special Education and Child Development department. Chair McGregor called for a motion to consider. Jackson made the motion with a second from Mixon. A discussion took place. With no further comments, Chair McGregor called for a motion to approve the proposal as presented. The motion was made by Mays with a second from Jackson. The motion was approved unanimously.
- i. SPED 4-20-10b: Revision of M.A.T. in Special Education (General Curriculum)
Lee Sherry was present to represent the Special Education and Child Development department. Chair McGregor called for a motion to consider. Jackson made the motion with a second from Mixon. A discussion took place. With no further comments, Chair McGregor called for a motion to approve the proposal as presented. The motion was made by Mays with a second from Jackson. The motion was approved unanimously.
- j. SPED 9-28-10a: Addition of SPED 7150
Lee Sherry was present to represent the Special Education and Child Development department. Chair McGregor called for a motion to consider. Mays made the motion with a second from Mixon. A discussion took place. With no further comments, Chair McGregor called for a motion to approve the proposal as presented. The motion was made by Jackson with a second from Mays. The motion was approved unanimously.
- k. SPED 10-19-10a: Curriculum Changes for M. Ed in Special Ed, Major in Academically or Intellectually Gifted (AIG)
Lee Sherry was present to represent the Special Education and Child Development department. Chair McGregor called for a motion to consider. Mixon made the motion with a second from Mays. A discussion took place and the following revisions were requested:
 - i. Page 3, item 4, change to 3 credit hours in the first sentence
 - ii. In sample syllabi, list prerequisites in catalog copy. Clarify if they are to appear, make the revision to incorporate prerequisites.

With no further comments, Chair McGregor called for a motion to approve the proposal pending revisions. The motion was made by Mays with a second from Mixon. The motion was approved unanimously.

VI. Reports from the subcommittees:

Standards & Assessment: Chair Lee Gray - no report.
Planning: Chair Jeanneine Jones - no report
Course & Curriculum: - no report (Chair McGregor to secure a chair from one of the subcommittee members).

VII. Other Business

- Due to the large volume of course proposals to consider at upcoming meetings, Chair McGregor suggested assigning to subcommittees to research prior to the meetings, thus alleviating the need for department representation. To allow time for review, the agenda will close at least two weeks prior to the upcoming meeting.
- Chair McGregor received a short form from Laura Talbot (CHHS) requesting a change in the admission requirements for the HSRD PhD program and the cross listing of HSRD 8004/PPOL 8667 with ECON 6090. It is appropriate to deal with the proposed cross-listing by short form. After discussion, the Council agreed that the proposed change in admission requirements could also be handled by short form.
- *Deferred agenda item from the "Report of the Dean"* – Dean Reynolds distributed a proposal along with a PowerPoint handout which was addressed to Chair Rob Roy McGregor dated January 11, 2011, outlining the importance of creating, implementing and maintaining competitive and high quality graduate degree programs. To accomplish this task, Dean Reynolds is proposing implementing a formalized Graduate Program Review. Dean Reynolds stated that some colleges do internal reviews but nothing is in place campus-wide. The Dean recommends starting with the PhD programs.

To meet this objective, the Dean suggested putting together an ad hoc subcommittee and asked for volunteers. The subcommittee members are as follows:
Lee Gray, Larry Mays, Rob Roy McGregor, Frada Mozenter, and Todd Steck, along with Dean Reynolds. Lee Gray will chair the subcommittee.

The subcommittee will meet separately to develop a structured process for PhD program reviews.

The meeting adjourned at 1:40pm.

Respectfully submitted,



Annette Parks
Secretary to the Graduate Council