

Graduate Council Meeting Minutes

December 6, 2011

Members Present: Anderson, Kelly – Special Ed and Child Development
Fodor, Anthony – Computer Science
Gray, Lee – Architecture
Kulkarni, Shanti – Social Work
McDaniel, Paul – Alternate GPSG Student Representative for Liz Shockey
McGregor, Rob Roy – Economics (Graduate Council Chair)
Reynolds, Tom – Associate Provost for Graduate Programs and Dean
Smith, Stephanie Moller - Sociology
Schwarz, Peter - Economics
Starrett, Greg – Anthropology
Steck, Todd - Biology
Teng, Gary – Systems Engineering and Engineering Management

Absent: Olson, Mike – Atkins Library

Also Attending: Brody, Charles – Dean’s Office, CLAS
Lord, Vivian – Public Health Science
Sell, Susan – Graduate School
Thompson, Michael – Public Health Science
Warren-Findlow, Jan – Public Health Science
Watson, Johnna – Graduate School
Zenk, Leslie – Academic Affairs

I. Welcome and Approval for the November 1, 2011 Meeting Minutes

Chair McGregor called the meeting to order and called for the motion to approve the minutes from the November 1, 2011 meeting. Gray made the motion with a second from Teng. There being no further discussion, the minutes were unanimously approved as submitted.

II. Report of the Chair

- Chair McGregor reported on the item discussed in Other Business at the 11-1-11 meeting which was deferred. The MPA program requested to change the name of the program. After further review, Chair McGregor communicated the following:
- The endowment had no strings attached.
- The Chancellor approved the name change. Leslie Zenk reported that this was an honorary action.
- In the future, should a department wish to change the name of a program, there is a formal process.
 - The Academic Program will send the request to the Provost.
 - The Provost will send to the Faculty Council President.

III. Report of the Dean

Dean Reynolds thanked the council for their hard work this semester (fall 2011) and looks forward to continuing in the spring. Other items in the Dean's report include:

- On Nov. 1, 2011, Chancellor Woodward delivered the full report on the Program Duplication Study.
 - There were no clear cut examples of duplication.
 - The full report is in Active Collab.
- Early Entry Program
 - The School of Architecture proposed an early entry program that followed the standard guidelines and is approved for immediate implementation.
- 12th Annual Graduate Research Fair will be held February 25th in Atkins Library and officially kicks off Graduate Education Week.
 - Please encourage your students to participate.
 - Also encourage your faculty to assist with the event as a judge or participant.

IV. Course and Curriculum Proposals

a. ENGL 3-2-11: Revision to M.A. in English Education

Chair McGregor called for a motion to consider. Fodor made the motion with a second from Moller Smith. There being no further discussion, Chair McGregor called for the motion to approve the proposal as submitted. Teng made the motion with a second from Kulkarni. The proposal was unanimously approved.

b. PSYC 06-10-11: Revised/New Graduate Courses – Health Psychology PhD Program

Chair McGregor called for a motion to consider. Starrett made the motion with a second from Gray. There being no further discussion, Chair McGregor called for the motion to approve the proposal as submitted. Gray made the motion with a second from Moller Smith. The proposal was unanimously approved.

c. Request to Establish PhD in Public Health Sciences

Chair McGregor called for a motion to consider. Fodor made the motion with a second from Starrett. Vivian Lord, Andrew Harver, Michael Thompson and Jan Warren-Findlow were in attendance from the Public Health Science department to answer any questions.

- Chair McGregor noted that a few appendices were missing
- Warren-Findlow stated that additional documentation would be sent.

There being no further discussion, Chair McGregor asked if the Council wanted to waive the Second Reading and approve pending revisions. Gray made the motion with a second from Moller Smith. The motion was unanimously approved.

d. HLTH 04-25-11: Initiation of the Graduate Curriculum for the PhD in PHS – First Reading

- On page 12, more clarification on additional faculty needs
- D. 1. - there must be distinction between Master's and doctoral students

- Page 20 – 4th page to the appendix in long form – suspension after 2 C's – change wording.
- Remove catalog course description from pass/fail to non-graded course
- Initial statement, it was suggested that you refer to the impact on North Carolina
- Page 2 – Summary statement – play up the importance of the impact to North Carolina.
- Sample syllabus 8223 – needs a grading scale

There being no further discussion, Chair McGregor called for the motion to waive the Second Reading and approve the proposal pending revisions. Moller Smith made the motion with a second from Kulkarni. The proposal was unanimously approved.

V. Tuition Funding Processes and Procedures – Dr. Susan Sell

Dr. Susan Sell shared a PowerPoint presentation on graduate tuition funding processes and procedures. A discussion followed.

VI. Reports from the subcommittees:

a. Standards and Assessment – no report

Chair Lee Gray

Members: Olson, Moller

b. Planning – no report

Chair Todd Steck fall 2011, Chair Shanti Kulkarni spring 2012

Members: Fodor, Anderson, Kulkarni

c. Course and Curriculum – no report

Chair Gary Teng

Members: Starrett, Shockey, Schwarz

VII. Other Business

Nothing to report

VIII. Next Meeting:

The next meeting will be held on Tuesday, February 7, 2012 at 12 noon, in Cato Hall Room 228.

The meeting adjourned at 1:30pm.

Respectfully submitted,

Annette Parks

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Secretary to the Graduate Council