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MEMO: March 30, 2017

TO: Thomas Reynolds Dean, Graduate College

FR: Glenn Boreman 
Chair, Department of Physics & Optical Science

RE: Departmental criteria for membership on the graduate faculty

For appointment as a regular member of the graduate faculty, we require:

- * An earned PhD in Physics, Optics, or closely related field
- * Recent evidence of participation (within the last 4 years) in:
 - * open-literature publication of research results OR obtaining research grant funding
 - * supervision of MS or PhD students as committee chair or research supervisor OR teaching at the graduate level.

As a matter of policy, a tenure-track faculty member is expected to be eligible to be a member of the graduate faculty.

Appointment as an associate member of the graduate faculty is available to members of our faculty, including but not limited to lecturers, senior lecturers, research professors (assistant, associate, and full), instructors, and visiting or adjunct faculty members who desire to teach courses at the graduate level, or to participate in the research activities of our students as a member of examining committees. In general, associate members of the graduate faculty may not chair a PhD examining committee. They may however serve as research supervisor or as co-chair of the examining committee.

For appointment as an associate member of the graduate faculty, we require:

- * An earned PhD in Physics, Optics, or closely related field.