

Graduate Council Meeting Minutes

Tuesday, September 5, 2023

Members/Alternates Present:

Godev, Concepcion, Chair – Languages & Culture Studies
Allan, Craig – Geography and Earth Sciences
Brown, Dace – Public Health Sciences
Cooper, Liz – Bioinformatics and Genomics
Lachance, Joan – Middle, Secondary and K-12 Education
Lai, Gene – Finance
McAdams, Jeff – Atkins Library, Engineering Librarian
Montanaro, Erika – Psychological Science
Mukherjee, Pinku – Interim Dean, Graduate School
Rasmussen, Monica – GPSG Student Representative
Sarkar, Kaus – Dance
Smithwick, Jake – Engineering Technology and Construction Management

Also Attending:

Hall Hertel, Katherine – Graduate School
Krause, Sandy – Graduate School
Langford, David – School of Nursing
Rasmussen, Lisa – Philosophy and Graduate School Faculty Fellow
Wyse, Matt – Faculty Governance

Absent:

Chattopadhyay, Jackie – (alternate) Political Science and Public Administration
(death in the family)

I. Report of the Chair – Dr. Concepcion Godev

Chair Godev opened the meeting and called for a motion to approve the following Graduate Council Meeting Minutes:

A. Approval of the May 2, 2023 Meeting Minutes

A motion was made by Lai to approve the minutes as submitted with a second from Smithwick. The motion was approved by a majority vote with two abstentions.

B. Approval of the August 22, 2023 Meeting Minutes

A motion was made by Smithwick to approve the minutes as submitted with a second from Montanaro. The motion was approved by a majority vote with one abstention.

II. Report of the Graduate School Dean – Dr. Pinku Mukherjee

- Fall 2023 Enrollment - 6317 graduate students enrolled after census.
 - This is higher than last year.
 - Two records for enrollment: 1,140 doctoral students enrolled and 3,766 continuing students.

- Faculty Award Competitions Coming up:
 - **Harshini D. DeSilva Graduate Mentor Award** – deadline to nominate a faculty member is November 3, 2023. The link to learn more about the award is below:

<https://sites.google.com/uncc.edu/gs-award-gateway/home/harshini-v-de-silva-graduate-mentor-award>
 - The link to learn about nomination requirements is below:

<https://docs.google.com/forms/d/e/1FAIpQLSd5slg4j7GLa4SfvoPmLZN2D8yRU7jUJZ1ujzSaekml06-rVw/viewform>
 - **The First Citizens Bank Scholars Medal Award** – deadline to nominate a faculty member is November 10, 2023. The link to learn more about the award is below:

<https://sites.google.com/uncc.edu/gs-award-gateway/home/first-citizens-bank-scholars-medal>
 - The link to learn more about the nomination requirements is below:

<https://docs.google.com/forms/d/e/1FAIpQLScgEOyPUUetrucNtlseF3a5zuuIPN9uFs8ymtOiDWnvrKsbQA/viewform>
- Graduate and Post Doc Writing Center opening soon in Denny 213.
 - Will appoint a Faculty Fellow.
 - The position is for 18 months, will include a stipend and course load reduction.
 - There will be support for any type of writing (grant writing, Dissertation, Manuscript, Fellowship, etc.)

III. Discussion Topics

A. Results and Products of NSF grant *Fostering a Culture of Openness and Transparency with Institutional Authorship Policies* – Lisa Rasmussen

- Three years ago, we received a five-year grant for “Research Integrity”, AKA “Responsible Conduct of Research” or “Research Ethics”
- The Authorship Project: A Charlotte Initiative to Support Healthy Authorship Practices. Supporting open, transparent authorship practices in research collaborations.
 - A pilot survey on authorship ethics at Charlotte shows that:
 - 47% of trainees (41% of faculty) reported problems with authorship order.
 - 27% of trainees (32% of faculty) reported problems with wrongful author inclusion.
 - 26% of trainees (28% of faculty) reported problems with wrongful author exclusion.

- **Products of the Authorship Project:**

- Charlotte Authorship Policy and Dispute Resolution Procedures <https://legal.charlotte.edu/policies/up-318>
- UNC Charlotte Authorship Agreement <https://tinyurl.com/3uud5rmz>
- Canvas course for students
- Short Canvas course for faculty (coming soon)
- For more information, click on the link below for the complete PowerPoint presentation.

[Collaborative Academic Authorship](#)

B. Authorship: New Requirement for theses and dissertation students – Katherine Hall Hertel

- Based on the survey of faculty and students about the nature of the research climate at UNC Charlotte, we have discovered issues around authorship that frequently arise between students and faculty.
- To increase awareness and promote talking and transparency among collaborators, we are proposing the addition of a “check box” to the proposal defense form for thesis and dissertation students, which would indicate that the committee reviewed the authorship policy and discussed the authorship agreement. We are not proposing that agreements be filed with the Graduate School, only that committees attest to having discussed the agreement.
- Spring 2024 is the proposed implementation date.
- Chair Godev asked the Council for a motion. Allan made a motion to approve with a second from Brown to move forward to the Faculty Council.

[Authorship Agreement](#)
[Authorship Policy](#)

C. The Process of reviewing Syllabi in Curriculog – updating instructions in Curriculog – Chair Godev

- There seems to be some redundancy in reviewing proposals and syllabi in Curriculog.
- Curriculog has been updated to include the elements included in a syllabus.
- Can Curriculog dump the proposal into a document to form a syllabus? Not at this time.
- For topics courses, syllabi may not be included or even waived.
- Conversation to be continued with Matt Wyse, Faculty Governance Assistant and administrator of Curriculog. (ongoing)

IV. **Course and Curriculum Proposals**

A. New Graduate Program – Nursing PhD

Originator: David Langford, School of Nursing
Committee Members: All members

- Intended to be a campus-based course.
- DNP to move into a PhD.

- Part-time campus-based program – enough hybrid activity to maintain a work schedule for students.
- Every course would have face-to-face and online.
- DNP will co-exist with PhD.
- A small subset would like to go into research.
- DNP's are not prepared to go into a faculty role.
- Three new faculty lines would be affiliated with the PhD, a coordinator/director would be hired in year one. Two new faculty would be hired in subsequent years.
 - Comments from Council members, date of implementation shows Fall 2023. Needs to be changed.
 - Will there be student increments or fees?
 - Suggested adding a link to the Graduate School for TOEFL policy. Discrepancies in scores between proposal and syllabus.

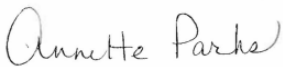
B. Other Business

- College of Education Representative Joan Lachance communicated that an alternate for their college has been named, Dr. Susan Harden. Updates to the website to include Dr. Harden will be made.
- With the reorganization of the College of Liberal Arts and Sciences, Dr. Adam Reitzel to become the acting member for the College of Science.

Meeting Adjourned: 2:00pm.

Next Meeting: October 3, 2023
12:30-2:00pm – Reese 211

Respectfully,



Annette Parks
Graduate Council Secretary