

Graduate Council Meeting Minutes

September 6, 2016

Members Present: Anderson, Kelly – Special Ed and Child Development
Cornelius, Judith – School of Nursing
Haynes, Christine – History
Mauer, David – Finance
McCloud, Sean – Religious Studies
McGregor, Rob Roy – Economics
Ozan, Mendy – Atkins Library
Reynolds, Tom – Associate Provost and Dean of the Graduate School
Steck, Todd – Biology
Williams, John – GPSG Representative, Ph.D Candidate, C&I
Wu, Jay – Infrastructure & Environmental Systems (INES)

Also Attending: Hall-Hertel, Katherine – Graduate School
Watson, Johnna – Graduate School
Wyse, Matt – Academic Affairs
Morse, Janet – Graduate School

Absent: Beorkrem, Chris – School of Architecture
Ellinger, Jefferson – School of Architecture (Alt. Beorkrem)

I. Report of the Chair – Chair Rob Roy McGregor

- **Approval of the May 3, 2016 and August 16, 2016 Meeting Minutes:**
 - Chair McGregor called for a motion to approve the May 3, 2016 Graduate Council meeting minutes as submitted. Mauer made the motion with a second from McCloud. The motion was approved unanimously.
Approval of the August 16, 2016 Meeting Minutes:
 - Chair McGregor called for a motion to amend the August 16, 2016 meeting minutes to include the email submissions of topics for Graduate Council consideration as Appendix A and Appendix B. Haynes made the motion to amend the meeting minutes with a second from Steck. The motion was approved unanimously.
 - Chair McGregor called for a motion to approve the August 16, 2016 meeting minutes as amended. McCloud made a motion with a second from Haynes. The motion was approved unanimously.
- **Election of Vice Chair of Graduate Council for 2016-2017**
 - Chair McGregor called for nominations for the Vice Chair of the Graduate Council. A discussion took place, Sean McCloud was nominated.
 - Chair McGregor call for a motion to accept the election of Sean McCloud as the new Graduate Council Vice Chair. Mauer made the motion with a second from Anderson. The motion was approved unanimously.

II. Report of the Dean – Dean Tom Reynolds

- Dean Reynolds announced the Graduate School is participating in the capital campaign. Looking to fund fellowships and the Center for Graduate Life. He encouraged the Council to give as these awards will benefit students across the colleges. The Graduate School has received a \$200,000 pledge to endow the Center for Graduate Life, a \$300,000 pledge to endow the veterans fellowship program, and an endowment to support a Graduate Student Research Award up to \$2,000 toward travel to support his or her research

III. Course and Curriculum Proposal

A. MS MGMT 3-17-2016 - Establishment of a new MS in Management 071316 with EAB

A discussion took place and the Council decided to defer this proposal until departmental representation is available to field questions.

B. ITIS 5260 - Introduction to Security Analytics - <https://uncc.curriculog.com/>

A discussion took place and the Council decided to send the proposal back to the department for the following revisions.

- Syllabus needs to distinguish between the graduate level and undergraduate level
- A couple of aspects of the proposal and attached syllabus seemed to disagree. First the proposal lists '3 credit hours' but the syllabus states '4 credit hours'. Second, the prerequisites on the syllabus do not match the one listed on the proposal.
- Grading scale was not included on the syllabus.

Thereby hearing no further discussion, Chair McGregor called for a motion to approve the proposal pending revisions. Haynes made the motion with a second from Anderson. The motion was approved unanimously.

C. ITIS 5280 - Advanced Mobile Application Development - <https://uncc.curriculog.com/>

A discussion took place and the Council decided to send the proposal back to the department for the following revisions.

- A few minor edits in the Course Description section: "The course is project -based ...paired with subject (delete s) matter expert..."
- Under Instructional Methods - all are listed. Shouldn't this be determined f2f or online?
- Syllabus needs to be compliant with guidelines set in place. Link [here](#) to view the Boiler Plate Syllabus template for new/revised graduate courses.
- Prerequisites listed are not in agreement with the one listed on the proposal.
- Fix typo errors on first page: "through out" and "specially"
- Grading scale was not included on the syllabus.
- Methods of evaluation (assignments, exams) are not listed.

Thereby hearing no further discussion, Chair McGregor called for a motion to approve the proposal pending revisions. Maurer made the motion with a second from Anderson. The motion was approved unanimously.

D. MATH 8206 - Stochastic Calculus for Finance II - <https://uncc.curriculog.com/>

A discussion took place and a motion was made to approve the proposal as submitted. Steck made the motion with a second from Mauer. The motion was approved unanimously.

E. Professional Skills, Graduate Certificate - <https://uncc.curriculog.com/>

Proposal was deferred by Dean Tom Reynolds until the new director of the Center for Graduate Life is in place

IV. Discussion Topic & Other Items of Business for 2016-17

- **Discussion topic: How should a “culminating experience” be defined?**
 - What do we do with programs that do not have a defined capstone?
 - Catalog copy states that a capstone is required for a master’s degree, could we take this requirement out of the catalog?

After the Council discussed these issues, Chair McGregor requested the following information. Further discuss on this topic will take place at the October 4th Graduate Council meeting.

- How many programs are we dealing with?
- What is the range of culminating experiences offered?

The meeting adjourned at 2:10pm.

Respectfully submitted,



Secretary to the Graduate Council