

Standing Committee Reports

Academic Year 2019-2020

Committees 2019-2020

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Competitive Grants Committee (CGC) Annual Report 2019-2020

The Faculty Competitive Grants Committee met twice in fall 2019 and selected two nominees for the National Endowment for the Humanities Summer Stipend Program and two for the Oak Ridge Associated Universities (ORAU) Junior Faculty Enhancement Award.

Faculty Academic Planning and Budget Committee (FAPBC) Annual Report 2019-2020

Members:

Debra C. Smith, (Member, Acting Faculty Past President/President-Elect), AFRS, CLAS
 Joel Avrin, (Member, Faculty President), MATH, CLAS
 Travis Hales, (Member, FEC representative), SOWK CHHS
 Angela Rajagopalan, (Member, FEC representative), ARTS, COAA
 Michelle Stephan, (Member, Appointed by Provost & Pres), MDSK, COED

2019-2020 Report

The 2019-2020 Faculty Academic Planning and Budget Committee (FAPBC) committee did not meet formally this academic year. Individual members of the committee were present at the following budget presentation meetings via WebEx.

4/20 Monday	4:00-5:00	College of Business
4/21 Tuesday	1:00-2:00	College of Health and Human Services
4/22 Wednesday	8:30-9:30	Library
4/22 Wednesday	4:00-5:00	College of Education
4/27 Monday	12:30- 1:30	The Graduate School
4/29 Wednesday	2:00-3:00	College of Liberal Arts & Sciences
4/29 Wednesday	4:00-5:00	College of Arts + Architecture
4/30 Thursday	9:00- 10:00	College of Engineering
4/30 Thursday	2:00-3:00	College of Computing and Informatics
4/30 Thursday	3:00-4:00	Office of Undergraduate Education
5/1 Friday	11:00- 12:00	Metropolitan Studies
5/1 Friday	1:00-2:00	Enrollment Mgmt
5/1 Friday	2:00-3:00	Information Technology Services (ITS)
5/1 Friday	3:00-4:00	Research and Economic Development (RED)

Faculty Academic Policy and Standards Committee (FAPSC) Annual Report 2019-2020

The 2019-2020 academic year was very productive for FAPSC. As part of the regular policy review process, we revised the policy related to Academic Advising in order to stress the student's responsibility in the advising process. With input from the Chancellor's Advisory Committee on Intercollegiate Athletics, we revised the classroom attendance policy for students who participate in university-sanctioned events. We also revised academic policies on Baccalaureate Degree Progression, Registration, Grading, and Tuition Surcharge.

The following motions were passed by FAPSC and forwarded to the Faculty Executive Committee:

Motion #1: At our September 25, 2019 meeting, the Faculty Academic Policy and Standards Committee voted unanimously to recommend revisions to the UNC Charlotte Academic Policy concerning Baccalaureate Degree Progression and Tuition Surcharge.

- The committee agreed that the changes were appropriate since the tuition surcharge was repealed on July 1, 2019.

Motion #2: At our October 16, 2019 meeting, the Faculty Academic Policy and Standards Committee voted unanimously to recommend revisions to the UNC Charlotte Academic Policy concerning Grading that address the issue of repeated course attempts by students.

- The committee agreed that limiting the number of course attempts to three was appropriate and would encourage (and in some cases force) students to change their majors and minors.

Motion #3: At our January 28, 2020 meeting, the Faculty Academic Policy and Standards Committee voted unanimously to recommend revisions to the UNC

Charlotte Academic Policy concerning the Baccalaureate Degree Progression that are needed because of changes in the schedule for summer sessions.

Motion #4: At our January 28, 2020 meeting, the Faculty Academic Policy and Standards Committee voted unanimously to recommend revisions to the UNC Charlotte Academic Policy concerning Registration that are needed because of changes in the schedule for summer sessions.

Motion #5: At our February 25, 2020 meeting, the Faculty Academic Policy and Standards Committee voted unanimously to recommend revisions to the UNC Charlotte Academic Policy concerning Academic Advising.

- The committee agreed that the changes will clarify and strengthen the message to students that ensuring that graduation requirements are met is ultimately their responsibility.

Motion #6: At our February 25, 2020 meeting, the Academic Policy and Standards Committee voted unanimously to recommend revisions to the UNC Charlotte Academic Policy concerning Classroom Attendance.

- These changes were the result of recommendations from the Chancellor's Advisory Committee on Intercollegiate Athletics.
- The changes are embedded in the current policy related to classroom attendance. Both student and instructor responsibilities are discussed.
- It is important to note that this policy is not limited to athletes and sports-related activities.

Report submitted by Committee Chair, Kim Harris on May 14, 2020.

Faculty Advisory Library Committee (FALC) Annual Report 2019-2020

PREPARED BY

Hui-Kuan Alice Tseng – Associate Professor of Economics [Committee Chair]

COMMITTEE MEMBERS

Anne Cooper Moore, Atkins Library
 Stephanie Otis, Atkins Library
 Karen Hubbard, College of Arts and Architecture
 Julio Bahamon, College of Computing and Informatics
 HaiTao Zhang, College of Engineering
 Cindy Gilson, College of Education
 Florence Okoro, College of Health and Human Services
 Karen Cox, College of Liberal Arts & Sciences
 Tanure Ojaide, College of Liberal Arts & Sciences
 Robert Reimer, College of Liberal Arts & Sciences
 Kasey Everette, Student Government Association
 Sophie Yates, Graduate & Professional Student Association

The FALC, which convened early in fall 2019, appointed Hui-Kuan Alice Tseng as chair. The Committee included the above-listed members and the Dean of the Libraries, Anne Cooper Moore. FALC met regularly on the 3rd Wednesday of the month throughout the semester. Attendance was very good.

Atkins Library continues to implement many innovations and improvements under the direction of Dean Anne Cooper Moore. It improves student spaces, adds new services and technologies, redesigns its website, improves the integrated library system, and continues extensive renovations.

The major focus of the Faculty Library Advisory Council (FALC) this year was discussing scholarly communications, open access, and fair use and use of copyrighted materials in classrooms. In 2018-2019 FALC submitted a petition that the administration develop a plan to steward the library's collections and facilities for the future. The Faculty Executive Committee suggested that a library-led task force of faculty representatives of the colleges convene during the 2019-2020 academic year to develop a plan for what 30% of library collections would return to the building after the renovation of the Tower Elevators to meet ADA specifications. Elizabeth Siler, Interim Dean for Collection Services, chaired the Faculty Council Collection Review Task Force and reported to FALC the progress of the group at the last meeting of the year. The Task Force

developed an adjustable model to determine which books would be in the building based on the space available in and out of the building. As a result of COVID-19, the Task Force will complete presentations in the colleges and departments and submit their report in fall 2020. FALC also learned about the results of the spring 2019 student survey, which emphasized the need for additional seating and renovated study rooms, while commended the service and collections available through the library. Another major advance was the unveiling of the totally redesigned website, which was based on extensive usability testing from all constituent groups and significant input from FALC. Another highlight of the year was learning about the new institutional repository, Niner Commons, into which faculty are encouraged to deposit their scholarly publications, so they can be openly available to all. FALC was excited to learn about the new Photogrammetry Lab opened by Christin Lampkowski as part of Area 49. The new lab creates a full-motion rendition of an object from individual still photographs assembled in a software interface. Next year FALC plans to visit the lab and learn how to create their own files of their favorite objects.

Atkins Library continues to undergo many innovations and changes under the direction of Dean Anne Cooper Moore. We applaud Dean Moore for her efforts to encourage FALC in its activities and involvement in the growth and development of the Atkins Library.

Faculty Advisory Summer Sessions Committee (FASSC) Annual Report 2019-2020

The Faculty Advisory Summer Sessions Committee did not meet and has nothing to report for Academic Year 2019-2020.

Submitted by Deb Ryan, Chair

Faculty Employment Status Committee (FESC) Annual Report 2019-2020

FESC met once. Here are the meeting notes:

Date: March 10th, 2020

Location: CHHS SSW conference room

Meeting Opening & Introduction

Unit/Title	Representative	Dept.	College	Alternate	Dept.	College	Elected
Chair	Othelia Lee	SOWK	CHHS	n/a	SSW	CHHS	2019
Arts + Architecture	Marek Ranis	ARTH	COAA	<i>vacant</i>		COAA	2018
Business	Craig Depken	ECON	COB	Jack Cathey	ACCT	COB	2019
Computing & Informatics	Chao Wang	ITIS	CCI	Erik Saule	ITCS	CCI	2018
Education	Clare Merlin	CSLG	COED	Spencer Salas	MDSK	COED	2019
Engineering	Arun Ravindran	ECE	COE	Matt Whelan	CEE	COE	2019
Health & Human Services	Meredith Troutman-Jorda	NURS	CHHS	Juliana Marino	KNES	CHHS	2019
Liberal Arts & Sciences	Yang Cao	SOCY	CLAS	Ron Lunsford	ENGL	CLAS	2018
Liberal Arts & Sciences	Gregory Starrett (Fall)	ANTH	CLAS	Kathryn Johnson (Spring)	RELS	CLAS	2018
Liberal Arts & Sciences	Shanon Reid	CJUS	CLAS	John Szmer	POLS	CLAS	2019
Library	Nikki Thomas	LIB	LIB	Denelle Eads	LIB	LIB	2018

Agenda

FESC conducted the Seven-Year Policy Review for relevance, accuracy, and gaps.

- Commencement: Faculty Attendance
- University Marshal
- Academic Advising

Any changes recommended:

We discussed the possibility to include New Student Convocation as one of the faculty required activities. The committee suggest that each unit should appoint a representative to attend the Convocation.

In the Academic Policy and Procedure: Grading document, under subheading “Without Grade Replacement,” it is stated “In all courses which are not identified as being repeatable for additional credits, a student who has received a grade of C, D, H, P, ...”

Articulating “C” here is repetitive, considering that it already says “D” and above

Next meeting (potentially virtual due to the COVID) will be announced when necessary.

Faculty Information & Technology Services Advisory Committee (FITSAC) Annual Report 2019-2020

Chair

Mónica Rodríguez-Castro

Members

E.E. Balcos

SungJune Park (on leave)

Dan Janies

Daniel Alston

Ed Morse

Tianca Crocker

Laurie Garo

Catherine Fuentes

Greg Wickliff

Tyler Cline

Student representative: Rom Profesorsky

Alternates

Marc Manak

Monica Johar

Yongee Wang

Ayesha Sadaf

Carlos Orozco

Othelia Lee

Suzanne Leland

Chris Mellinger

Vacant

Michael Winecoff

UNC Charlotte FITSAC met once in fall 2019 (September 6, 2019). After Cov-19 in Spring, all communications were held virtually, and members provided feedback via WebEx meetings or GoogleDocs forms. Overall, the committee members assessed IT needs, discussed with constituents, and provided feedback on each project. The committee participated in discussion on a wide range of IT Projects assigned on each Technology Portfolio and voted as and when requested. FITSAC committee members were assigned to the Technology Portfolio Committees (TPC's) that IT has established. The TPC's include Academic Services, Administrative Services, Communication & Collaboration and Computing & Access. General goals for the 2019-20 year included continuing the BerryDunn IT organizational assessment, review ideas and advise on projects such as Qualtrics, First Day, among others.

The agenda for the September 6 meeting included possible goals of investigating the relationship between ITS and CTL and subsequently recommend improved usability testing for some academic software, request and analyze IT tickets for academic software, and virtual labs and software rollout across campus. The team was very dynamic and provided comprehensive feedback in a timely manner.

Reports were issued regarding the following:

- The committee continued to work on the BerryDunn Update for IT Organization -Last round of feedback. The committee gathered information from constituents and addressed issues related to specialized research software. The committee advocated for protection of acquisition and access to strategic hardware for competitive advantage in research. The committee highlighted that there was a concern among faculty of decreased faculty involvement in decision making and a potential resistance to

the OneIT organization in purchasing and supporting research computing hardware because research hardware falls outside the perceived standard configurations. The committee also expressed concern about availability of resources for smaller units and recommended that their IT staff should stay within the college instead of being replaced to a general “desktop” unit that may not be familiar with specialized research of critical software needs. FITSAC strongly encouraged the university to continue to consult with the University Research Advisory Group on research computing needs for successful implementation of One-IT.

-As part of TPC Portfolios, three meetings (on average) were conducted (per portfolio) on the below-listed projects.

i. Qualtrics. Addressed concerns, provided feedback on project presentation, and provided feedback for the Executive Technology Council (ETC)

ii. Inclusive Access Digital Course Materials (FirsDay Program) – Project 210. Gathered information on the program, addressed faculty and student needs, discussed with departments, provided feedback on Barnes and Nobles presentation and addressed concerns. FITSAC provided feedback on this issue and voted in TPC meeting since university council was unable to address this issue.

iii. Project 135 – VeriCite, Authenticate. Provided feedback on presentation that could be helpful to Executive Technology Council (ETC).

iv. Project 234 – Outdoor Security Cameras – FITSAC expressed concern about the usage of outdoor cameras. FITSAC members attended the presentation and were assured that cameras were not going to be used for surveillance purposes. The cameras are already in place and this project consisted of an upgrade of cameras. The committee was not requested to provide feedback on this project.

Upcoming projects that will require feedback:

Zoom Web Conferencing Pilot and Mobile ID card.

Pending actions for 2020-2021:

In July or August, the committee will request data on IT tickets and assess potential issues, particularly in academic software.

FITSAC will assess faculty needs of software for online learning environments and will oversee the request of new academic tools. Thus far, faculty has expressed concerned with Kaltura and WebEx.

Sincerely,

Mónica Rodríguez, PhD
 Department of Languages and Culture Studies
 Chair, Faculty Information & Technology Services Advisory Committee

Faculty Legacy Scholarship Committee (FLSC) Annual Report 2019-2020

Chair:	Fumie Kato	LACS		
			Alternate	
Members:	Kim Jones	DANC	Brian Arreola	MUSC
	Karen Ford-Eickhoff	MGMT	Ram Kumar	BISOM
	Robert Reid	CCI	Tom Moyer	SIS
	Karen Cross	REEL	Dawson Hancock	EDLD
	Milind Khire	CEE	Weimin Wang	ETCM
	Tracy Bonoffski	KNES	vacant	
	Bernadette Donovan-Merkert	CHEM	vacant	

Non-voting members:

Jenna Rinalducci	LIB
Lisa Walker	UCOL

Ex-officio non-voting members:

Katherine Hall-Hertel	Graduate School
Tammie Boyd	UNC Charlotte Foundation
Everett Jeter	Office of Financial Aid Director

The Faculty Legacy Scholarship Committee met once on January 23 (T), 2020, during 2019-20 academic year. In total eight out of 10 members participated in the committee. Chair introduced the Faculty Legacy Scholarship to new members and explained what the members were required to accomplish their tasks during the spring semester, 2020. Chair also advocated members to introduce and disseminate the FLS in their Department to encourage faculties to be a donor.

After reviewing six applicants and exchanging emails for a few times among the FLS committee members, the committee unanimously reached to a decision to offer \$700 each to the following six students in 2020-21 academic year:

- | | | |
|----|-------------------|------------------|
| 1. | Kaley Davis | Pre-Accounting |
| 2. | Margaret Whalen | Dance |
| 3. | Christen Crumpler | Music |
| 4. | Emma Dixon | Exercise Science |
| 5. | Rebecca Grubb | Nursing |
| 6. | Kira March | Biology |

Actions

The FLSC has used the procedures below following in the past to determine recipients of the scholarships:

1. Chair asked the Scholarship Office to select the four highest academically performing students with financial needs in each college in January, 2019. In total 28 students (=4 students x 7 colleges) were nominated on the basis of the selection criteria which were: 1. Highest GPA, 2. Financial needs, 3. Sophomore or junior status, 4. Minimum 60 credit hours earned at UNC Charlotte, 5. At least two semesters of course work were preferred to remain prior to graduation.
2. Chair asked the scholarship Office to provide the 28 nominees with an instruction how to apply to the FLS. The due date was set up on February 21 (F), 2020.
3. In order to apply to the FLS, student were required to submit one letter of recommendation with their CV and upload these two documents into NinerScholar Portals.
4. It took three-weeks interval from notifying the 28 students until they have submitted their documents (CVs and letter of recommendations) to the NinerScholar Portals.
5. In total 6 students (out of 28 students nominated) successfully applied to the FLS by the due date.
6. Chair intended to require seven faculty liaisons (=FLSC member and a representative of each college) to select top two candidates each among the students applied to the FLS in each college. However, there was no need to require to do so because no college has applied for more than three applicants.
7. Chair asked seven faculty liaisons to go to the NinerScholar Portals as a reviewer to confirm if the six candidates were suitable to be awarded the FLS.
8. All of the seven faculty liaisons completed the above task by April 10th, 2020.
9. Results of the votes:
All six candidates received "Offer" option from seven faculty liaisons.
10. The available fund in 2020-21 was \$4,265.37 as of April 10, 2020.
11. On the basis of the outcomes of the votes and the available fund, Chair suggested to the committee by email that all six applicants will receive \$700 for the year as the FLS 2020-21 awardees, and asked the committee if they agreed with the suggestion.
12. The committee unanimously agreed with the suggestion by email correspondence*, that is, the six students will be awarded \$700 each which will be divided over two semesters following in the past.
13. Chair will introduce the six recipients through participating in the first Faculty Council meeting in the fall semester, 2020.

*Note: If the committee did not unanimously agree with the suggestion, Chair intended to organize an online committee due to COVID-19.

Improvements

No improvement was suggested in the committee.

Respectfully submitted,

Fumie Kato

Chair: Faculty Legacy Scholarship Committee

Faculty Research Grants Committee (FRGC) Annual Report 2019-2020

Chair: Ritika Prasad, HIST (elected)

Arts and Humanities (AH)

- Carmen Soliz, HIST (elected)
- Akin Ogundiran, AFRS (elected)
- Oscar De la Torre, AFRS (elected)
- Rita Johnston, LIB (elected)
- Ming-Chun Lee (SOA) (ad hoc)

Social Science, Business, Health, Education (SBHE)

- Monica Johar, BISOM (elected)
- Kristie Opiola, CSLG, (elected)
- Stephanie Woods, SON (elected)
- Vic Cifarelli, MATH (ad hoc)
- Jaclyn Piatak, POLS, (ad hoc)

Science, Technology, Engineering, Mathematics (STEM)

- Rebekah Rogers, BINF (elected)
- Aidan Browne, ETCM (elected)
- Kirill Afonin, CHEM (ad hoc)
- Kyounghee Kim (ARCH) (elected)
- Joe Marino, KINES, (ad hoc)

The primary function of the FRG Committee is to solicit Faculty Research Grants and then to evaluate and select grants for funding, with the expert assistance of Proposal Development Director, Lesley Brown. In the current cycle, the committee awarded **\$451,790** in the Fall 2019 cycle and **\$77,192** in the Spring 2020 (new Assistant Professor resubmission program) cycle. Details below

Fall Program:

AH: 21 awards; funds disbursed: \$162,034
[28 proposals were submitted]

SBHE: 14 awards (including 8 joint awards); funds disbursed \$146,073
[41 proposals were submitted]

STEM: 13 awards (including 5 joint awards); funds disbursed: \$143,683
[44 proposals were submitted]

Spring 2021: New Assistant Professor Resubmission Program.

AH: 2 awards; funds disbursed: \$14,000 [2 proposals were submitted]

SBHE: 4 awards; funds disbursed: \$31,792 [10 proposals were submitted]

STEM: 4 awards; funds disbursed: \$31,400 [7 proposals were submitted]

Faculty Scholarship of Teaching & Learning Grants Committee Annual Report 2019-2020

The Scholarship of Teaching and Learning Committee was not funded for the 2019-2020 year. The Committee did not meet. As Chair, I addressed questions or concerns from scholarship recipients.

Sincerely,

Sonya Ramsey, Chair

Faculty Welfare Committee (FWC) Annual Report 2019-2020

Unit/Title	Representative	Dept.	Alternate	Dept.	Elected	Term End
Chair	Gloria Campbell-Whatley					
Arts + Architecture	Aly Amidei	THEA	Bonnie Noble	ARTH	2018	2020
Business	Rob Roy McGregor	ECON	Craig Depken	ECON	2018	2020
Computing & Informatics	Heather Lipford	ITIS	Zach Wartell	ITCS	2018	2020
Education	Charles Hutchison	MDSK	Ryan Miller	EDLD	2018	2020
Engineering	Jacelyn Rice	ETCM	Ed Morse	MEES	2019	2020
Health & Human Services	Othelia Lee	SOWK	Shanti Kulkarni	SOWK	2019	2021
Liberal Arts & Sciences	Elise Berman	ANTH	Susan Johnson	PSYC	2018	2020
Liberal Arts & Sciences	Sean McCloud	RELS	Susana Cisneros	LACS	2018	2020
Liberal Arts & Sciences	Jane Gaultney	PSYC	Daniel Grano	COMM	2019	2021
Library	Abby Moore	LIB	Michael Winecoff	LIB	2018	2020

There were several areas of focus for the 2019-2020 year.

I. The Child Care Center has been discussed in previous years. It is still an interest of the faculty.

Goal: Continue the conversation regarding child care and development availability at UNC Charlotte.

- UNCC has the land for building a Child Development Center.
- The center could be a drop-off center.
- The center could make a difference in the quality of life for employees with children.
- The center could be a lab school.
- To develop the center, UNCC can establish communication with other UNC institutions.

II. Faculty Safety

Goal: Develop a protocol to ensure the safety of faculty during the pandemic.

- Faculty does not want to be forced to go back into the classroom.
- Faculty in the classroom in the fall could present dire circumstances for other faculty members' families. What will happen with the illness of a spouse? What type of FLMA procedures are in place to address the pandemic.
- The student population may drastically change (i.e., students whose families have lost, change in enrollment). Will there be early retirement options for faculty and staff?
- If schools are not back in session due to the pandemic, how will faculty receive assistance with child care?

III. Research 1

Goal: Faculty need resources and assistance to prepare to move to research 1 status.

- There needs to be committees formed to discuss the change from level 2 to level 1 status.
- What policies need to be formed to move toward a research 1 status?
- What does the path to research 1 look like for faculty?
- What funding and resources can faculty get to move to research 1?
- How do we raise the amount of grant funding?
- Teaching loads will impede the process to research 1. What will happen to faculty who came to the university under the designation as a research 2 level, teaching university with the change to research 1?

**Final Report of the Welfare Committee
Saturday, May 16, 2020.**

Graduate Council (GC) Annual Report 2019-2020

MEMORANDUM

To: Dr. Joel Avrin, President
UNC Charlotte Faculty

From: Dr. Concepcion Godev, Chair of Graduate Council

Date: May 14, 2020

RE: Report on Graduate Council Activities for 2019-2020

The Graduate Council held one organizational meeting and nine business meetings for the 2019-2020 academic year. During the academic year, the Council accomplished the following tasks:

1. established the Graduate Funding Committee, per the recommendation of the Graduate Student Funding Task Force. See pp. 35-35 and 42 to the [Spring 2019 Graduate Student Funding Task Force Report](#). The members of the [Graduate Funding Committee](#) are: Manuel Perez Quinones (Chair), Julie Goodliffe (Co-Chair), Elizabeth Miller (Council Member), Heather Lipford (Council Member), Alex Suptela (Council Member, PhD Student), Shannon Murphy (MA Student), Johnna Watson (Ex-officio Member), and Annette Parks (Graduate Council Secretary).
2. reviewed the GASP Policy Proposal as presented by Rick Tankersley, Vice Chancellor for Research and Economic Development and reviewed the feedback of the Graduate Funding Committee on this proposal.
3. reviewed the definitions for the positions of Graduate Research Assistants and Graduate Teaching Assistants as proposed by the Graduate Funding Committee. The Graduate Council is awaiting the feedback from the Office of Research and Economic Development.
4. approved the following proposals originating from the Graduate School: 4.1. Policy on Parental Leave Accommodations for Graduate Students 4.2. Policy on Academic Load/Time Status for All Graduate Students
5. set up an ad-hoc hearing committee (Amy Canevello, Chair; Taghi Mostafavi, and Christine Richardson). They completed their work in February 2020.
6. set up a new procedure to discuss course and curriculum proposals and vote on them in order to expedite the process and allow for more time to discuss policies.
7. reviewed some 112 course and curriculum proposals.
8. set up a sub-committee (Craig Allan, Allison Burfield, Chair, and David Mauer) to conduct the annual performance review of the Dean of the Graduate School.

The minutes for all meetings of the Graduate Council are available on the [Academic Affairs website at the Graduate Council web site](#). These minutes give complete accounts of our proceedings.

Grievance Committee Annual Report 2019-2020

1. The Grievance Committee met in Fall 2019 to elect a new chair. Kalpathi Subramanian was elected.
2. Two petitions were handled by the committee this year
 - a. The first hearing was scheduled and conducted on Nov., 18, 2019, and followed all procedures corresponding to Section 607(3) of the University of North Carolina regulations. The respondent chose to complete the hearing without a request for a delay (as allowed by the procedures). This hearing was followed by hearing committee deliberations and drafting a report of the committee recommendations to the Chancellor of The University of North Carolina at Charlotte.
 - b. The second hearing is scheduled for May 27, 2020, and (if needed) June 10, 2020. The parties have agreed to the dates at this time.
3. The committee made a proposal to the Faculty Council for increasing the size of the committee to 12 members, as scheduling grievance hearing panels was becoming difficult with the current committee size. This was approved by the Faculty Council on March 12, 2020 and the committee will consist of 12 elected members from 2020-2021 onwards. For staggering purposes, initially 1 seat will be a 1-year term and 2 seats will be 2-year terms. The *Standing Rules of the Faculty Council* and the *Procedures for Resolving Faculty Grievances* have been updated to reflect the changes.
4. The committee held multiple meetings on possible revisions to the governing rules, specifically for cases involving discrimination or retaliation based on protected status. Discussions have been held with Legal Affairs and the UMC, on possibly including investigations as part of the hearing process. This would make the process more efficient and better conform to federal regulations.

Respectfully Submitted on behalf of Grievance Committee on May 10, 2020 by

Dr. Kalpathi Subramanian, Associate Professor, Computer Science,
Chair, Grievance Committee (2019-2020)
krs@uncc.edu/704-687-8579

Hearing Committee Annual Report 2019-2020

Chair, Daniel Dupre

The Hearing Committee, under the chairmanship of Charlie Reeves, met on May 10, 2019 to consider two faculty petitions regarding RPT decisions. The committee voted 8-1 to deny a hearing in one case but decided that the other case warranted a hearing. A subcommittee of three committee members conducted the hearing in June and decided against the petitioner.

The Hearing Committee met on September 10, 2019 to elect Daniel Dupre as the new chair.

Daniel Dupre
Chair, University Hearing Committee
Professor
Department of History

Honors Council Annual Report 2019-2020

Submitted 5/14/2020 by Jordan Poler, HC Chair 2019-2020

In the 2019-2020 academic year, the full Honors College Council met monthly, with various subcommittees meeting at different times as required. Meetings were efficient and effective. Almost every Council member attended all of the Council meetings this year.

Council members for the 2019-20 year were:

Milind Khire, replaced by Ron Smelser in January 2020 (ECE/COE), Murray Webster (Sociology/ At Large UHP), Karen Ford-Eickhoff (Management/COB), Cynthia Toth (Nursing/CHHS), Eddy Souffrant (CLAS), Jessica Schlueter (Bioinformatics/CCI), Robert Campbell (ARTH/COAA), Cindy Gilson (COED), Jordan Poler (Chemistry/CLAS - Chair), Malin Pereira (Executive Director Honors College, Ex-Officio), Mindy Adnot (Associate Director of Curriculum, Honors College), Chris Cameron (Honors College), and Shannon Zurell-Carey (Honors College and Council Recorder).

Major Accomplishments and Activities:

1. The Honors Council reviewed 31 total curriculog proposals this academic year. Of these, 23 were new course proposals or course revisions (some minor, such as the six COAA proposals to renumber their courses). Eight curriculog proposals were honors program revisions.
2. Honors College Self Study Completed
3. Role of the Honors College Council was discussed at length and is now described in the Honors Council Bylaws.
4. Honors Council wrote, discussed, and adopted its first governing bylaws document.
5. Honors Council procedures manual was discussed, and a draft started.
6. Disciplinary Honors Program Director "job description" was discussed and approved.
7. Three standing committees were formed. The Honors Executive Director Evaluation Committee submitted its annual evaluation of Dr. Malin Pereira. The Honors Faculty Review Committee solicited nominations for Honors Faculty. Twenty new faculty joined the Honors Faculty and 21 faculty were renewed. The Honors Curriculum Committee was formed. It consists of two faculty and the Associate Director of Curriculum. The Chair of this committee for next year was elected this year so as to provide continuity and leadership.
8. The Council worked with the college administration to craft guidance to honors students who were not able to complete the capstone due to the COVID-19 pandemic. Guidance for P/NC decisions was discussed at length since honors students must maintain high GPA standards.

Initiatives that need to be finished next year:

1. A procedures and policy manual for the Council needs to be completed. This should include detailed descriptions of activities and responsibilities of Council officers and members. It should include a timeline of when these activities need to start and when they must be completed.
2. An *ad hoc* committee to advise the Executive Director on issues related to COVID-19 pandemic must be formed and its responsibilities defined.
3. A more detailed "Role" of the Honors Council needs to be discussed and defined. Once that is accomplished, the Council needs to promote itself to the honors faculty, honors students, and disciplinary honors programs. As discussed in the self study, the Council's role is unclear and the university community does not know what we do.

Nominations, Honors, and Awards Committee (NHAC) Annual Report 2019-2020

The Nominations, Honors and Awards Committee combines the functions of three sub-committees: the O. Max Gardner Award Committee, the Honorary Degree Advisory Committee, and the Faculty Governance Elections Committee.

The NHAC first met on September 10, 2019 to plan its work. We formed three working groups. The activities of these groups to date are described below.

The call for nominations for the O. Max Gardner Award went out on September 30 with a deadline of October 5. The working group met on October 17 to discuss and debate the nominations, and they selected Dr. Nigel Zheng as our university's nominee for this prestigious award. The committee then solicited external letters of recommendation. On December 2, 2019, having received 11 external letters, the chair of the working group drafted a letter of support for Dr. Zheng on behalf of the committee. The committee also selected six of the eleven external recommendation letters for inclusion in the application. The completed application was submitted to the Vice President of Academic Programs, Faculty, and Research on December 16, 2019 via email. This year, the foundation requested an electronic PDF file containing all six elements of the nomination packet (nomination letters, highlights, vita, letters of support, and executive summary), and decided not to accept paper or thumb drive submissions. Staff from the Office of Academic Affairs created and submitted a bookmarked PDF version of the application which will also serve as an internal document.

The working group for the Honorary Degree Advisory Committee distributed a call for nominations with a deadline of October 25 and received one nomination. The working group met on November 4 and concluded that the nominee met the criteria established by the UNC Charlotte administration and the Board of Trustees. An honorary degree report on the committee's recommendations regarding nominees was sent to the Chancellor on November 14, indicating that in addition to this candidate, two additional candidates, remained eligible for the award according to the criteria, by the estimation of two previous years' committees. At this time, the committee has not heard whether or not any candidates will be receiving an honorary degree in Spring 2020.

The working group for the faculty governance elections called for nominations for the university-wide 2020-2021 Faculty Governance Positions on February 24 with a deadline of March 20. The final slate of nominations contained at least one nominee for each position, with the majority of positions having contested elections. The ballot opened on April 6 and closed on April 17, 2020.

Respectfully submitted on April 23, 2020,
Allison Stedman, Professor of French
NHAC Chair

Part-Time Faculty Committee Annual Report 2019-2020

This committee did not meet this year.

Undergraduate Course and Curriculum Committee (UCCC) Annual Report 2019-2020

The Undergraduate Course and Curriculum Committee handled all of their proposals via e-mail correspondence and in Curriculog. We held a meeting on September 13, 2019, to demonstrate Curriculog and explain reviewing and voting on proposals electronically. After that introduction meeting the group did not meet in-person during Fall 2019 and Spring 2020. The committee reviewed ten Curriculog proposals covering the following proposal types: letter of intent, request to establish degree program, new concentration, new minor, and program inactivation.

Submitted on 4/14/2020 by Anabel Aliaga-Buchenau, Chair

University College Faculty Council (UCFC) Annual Report 2019-2020

This committee met two times during the year in addition to completing work virtually and took several actions:

- The committee approved DTSC 1302 and SOWK 1101 as options for fulfilling the social science general education requirement.
- The committee voted to remove ITIS 1350 from the natural science general education requirements.
- The committee voted to support the proposed framework for general education requirements for those transferring with Associate of Applied Science degrees.
- The committee reviewed assessment data and completed and submitted John Smail's evaluation. The committee was also introduced to Math Pathways.

Respectfully submitted,

Joanne Maguire

Chair, University College Faculty Council, 2016-18 and 2018-20