

LONG SIGNATURE SHEET



UNC CHARLOTTE

Proposal Number: EDLD 10-19-10

Proposal Title Revised Graduate Certificate in School Leadership

Originating Department Educational Leadership

TYPE OF PROPOSAL: UNDERGRADUATE _____ GRADUATE X UNDERGRADUATE & GRADUATE _____
 (Separate proposals sent to UCCC and Grad. Council)

DATE RECEIVED	DATE CONSIDERED	DATE FORWARDED	ACTION	SIGNATURES
10/21/10	10/21/10	10/21/10	Recommend Approval	<u>DEPARTMENT CHAIR</u>
10/21/10	10/30/10	11/2/10	Recommend Approval	<u>COLLEGE CURRICULUM COMMITTEE CHAIR</u>
				<u>COLLEGE FACULTY CHAIR</u> NA
11-2-10	11-5-10	11-5-10	approved	<u>COLLEGE DEAN</u>
				<u>UNDERGRADUATE COURSE & CURRICULUM COMMITTEE CHAIR</u> (for undergraduate courses)
11-8-10	12-7-10	12-10-10	approved	<u>GRADUATE COUNCIL CHAIR</u> (for graduate courses)
				<u>FACULTY GOVERNANCE SECRETARY</u> (noting Faculty Council approval on Consent Calendar)
				<u>FACULTY EXECUTIVE COMMITTEE</u> (if decision is appealed)

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 Grad School

THE UNIVERSITY OF NORTH CAROLINA AT CHARLOTTE

REVISED GRADUATE CERTIFICATE IN SCHOOL ADMINISTRATION PROGRAM

Proposal Number: EDLD 10-19-10

Originating Unit: Department of Educational Leadership

Proposal Title: Revised Graduate Certificate in School Administration

PROPOSAL SUMMARY

The Department of Educational Leadership proposes a modification in the curriculum of its Graduate Certificate in School Administration program in order to comply with the North Carolina State Board of Education's mandate that all School Administration programs address seven new *Standards for School Executives* related to strategic leadership, instructional leadership, cultural leadership, human resources leadership, managerial leadership, external development leadership, and micropolitical leadership. Additionally, the new standards require all graduate certificate program completers seeking a North Carolina principal level I license to prepare an electronic portfolio housing appropriate artifacts and evidences demonstrating their proficiency in all seven standards. All required professional standards and competencies, accrediting organization directives, state and federal requirements, and university rules are addressed in the revised program. Relative to the existing program, the revised program: (a) substitutes ADMN 6110/ADMN 6120 for ADMN 6000/ADMN 6601; and (b) increases the total number of credit hours from 18 to 21 by increasing ADMN 6410 from 2 to 3 credit hours and ADMN 6420 from 1 to 3 credit hours. No new courses have been created. The revised program relies on courses/modules/field experiences already listed in the UNC Charlotte Graduate Catalog that satisfy all directives and requirements while ensuring the alignment of the curriculum. The revised 21 credit-hour certificate program ensures compliance with the North Carolina State Board of Education's seven new standards in order to produce outstanding school leaders.

PROPOSED CATALOG COPY

Degree Requirements

The Graduate Certificate program consists of 21 credit-hours of courses in educational leadership, technology, curriculum, supervision, and instruction, and a year-long internship under the direction of a principal-mentor and a university supervisor. In addition to successful completion of all coursework, students compile a comprehensive electronic portfolio through which they must demonstrate a thorough and well-integrated understanding of the basic principles, research, findings, and theories addressed in their coursework and an understanding of how their coursework relates to educational practice and leadership situations.

Required Courses

- ADMN6100 Fundamentals of Educational Leadership (3)
- ADMN 6105 Legal Aspects of Schooling (3)
- ADMN6110 School Leadership and Management (3)
- ADMN6120 Instructional Leadership (3)
- ADMN 6161 The Principalship (3)
- ADMN 6410 Internship and Seminar Part I (3)
- ADMN 6420 Internship and Seminar Part II (3)

Course Descriptions

ADMN 6100. Fundamentals of Educational Leadership. (3) The developing role of educational organizations in the United States and the societal and cultural influences that affect the delivery of schooling. Structure and organization of American schools, administrative and organizational theory, legal, moral, and ethical dimensions of schooling within the context of restructuring and reform.

ADMN 6105. Legal Aspects of Schooling. (3) Education law for education professionals which focuses on the legal rights and responsibilities of students, teachers, and administrators and how these legal provisions affect educational policy and practice.

ADMN 6110. School Leadership and Management. (3) Examination of school leadership and administration, focusing on the role, tasks, and responsibilities that accompany school-based leadership.

ADMN 6120. Instructional Leadership. (3) Examination of research-based teaching/learning models and the relationship between instructional decisions and curriculum experiences. Dynamics of group development and problems/practices related to providing instructional assistance to teachers.

ADMN 6161. The Principalship. (3) Examination of school administration focusing on the role, task and responsibilities associated with the principals with special attention to the conceptual, human and technical skills associated with the principal.

ADMN 6410. Internship and Seminar Part I. (3) Full-time, academic year internship in educational administration designed to allow theoretical and course-based practical learning to be translated and interwoven into a supervised field-based experience.

ADMN 6420. Internship and Seminar Part II. (3) A continuation of the internship experiences and seminar begun in ADMN 6410.

JUSTIFICATION

UNC Charlotte's College of Education is required by the National Council for Accreditation of Teacher Education (NCATE) to periodically review and update its degree and certificate programs to be certain that we are producing outstanding and competent school leaders. This requirement, combined with the North Carolina State Board of Education's recent mandate that all universities in North Carolina revise their School Administration programs to ensure compliance with the new *Standards for School Executives*, prompted this review.

Department faculty first identified all professional standards, competencies, accrediting organization directives, state and federal requirements, and university rules that needed to be considered in the revised program. Seven existing courses were identified that satisfied the directive/requirements.

This 21 credit-hour package of courses and internships effectively implements the North Carolina State Board of Education's *Standards for School Executives* while also satisfying all other applicable directives/requirements.

IMPACT

What group of students will be served by this proposal?

Students interested in pursuing a Graduate Certificate in order to become eligible for licensure will be served by this proposal. Current (AY 2010-2011) enrollment in the certificate program is 25+ students. Because of the growing national and local shortage of school administrators, the demand for the revised program will continue to grow.

What effect will this proposal have on existing courses and curricula?

No new courses will be needed. All of the courses in the revised certificate program have already been approved and are listed in UNC Charlotte's Graduate Catalog. This proposal will enhance the experiences that our students receive related to expectations and accountability of school leaders. Courses will continue to be taught in the fall, spring, and summer. The comprehensive electronic portfolio is designed to demonstrate each student's understanding of his/her coursework and how it applies to educational practice and leadership situations.

RESOURCES REQUIRED TO SUPPORT PROGRAM

Personnel – No additional personnel will be needed to administer this program. There are enough faculty members in the Department of Educational Leadership to deliver the program. The faculty members with Graduate Faculty status involved with this program will be Dr. James Bird, Dr. Mickey Dunaway, Dr. Lisa Driscoll, Dr. Rebecca Shore, Dr. Dawson Hancock, Dr. Richard Hartshorne, Dr. Delores Lee, Dr. James Lyons, Dr. J. Allen Queen, and Dr. Jim Watson.

Physical Facility – No additional facilities will be needed

Equipment and Supplies – No additional equipment and supplies will be needed

Computer – No additional computer resources will be needed

Audio-Visual – No additional audio-visual support will be needed

Other Resources – No additional resources will be needed

Resources/Funding – No additional funding will be needed

CONSULTATION WITH THE LIBRARY AND OTHER DEPARTMENTS OR UNITS

No consultation with the library was needed as no new courses are added and resources to support the original program are adequate to support proposed revisions.

No other academic departments or units will be impacted by the revised program.

INITIATION AND CONSIDERATION OF THE PROPOSAL

Originating Unit: Department of Educational Leadership

Action Taken on this Proposal: On October 19, 2010, the members of the Educational Leadership department conducted a paper ballot vote on the proposed revisions in the graduate certificate in school administration program. Members cast a unanimous vote of approval. There were no dissenting votes.