

Faculty Council
Cameron Applied Research Center 101
January 26, 2006

Present (ex officio): Rosemary Booth (President), Barry Sherlock (Secretary), Kim Harris (Past President), William Gay (A & S), Cynthia Combs (A & S), Cem Saydam for Charles Bodkin (BUS), Ed Wierzalis (EDUC), Gary Teng (ENG), Mike Allen (IT), Chuck Hamaker (LIB), Joan Lorden (Provost), Tom Reynolds (Dean, Graduate School), Amy Dykeman (University Librarian), Bill Hill for Nancy Gutierrez (Dean, A & S), Casper Wiggins for Claude Lilly (Dean, BUS), Mary Lynne Calhoun (Dean, EDUC), Robert Johnson (Dean, ENG), Mirsad Hadzikadic (Dean, IT), Karen Schmaling (Dean, HHS)

Absent (ex officio): David Walters (ARCH), John Lincourt (A & S), Gwen Foss (HHS), Ken Lambla (Dean, ARCH)

Present (unit representatives): Cindy Blanthorne(ACCT), Deloris Sanders (AHN), Veronica Nmoma (AFRS), Chris Grech (ARCH), Mark Clemens (BIOL), Chandra Subramaniam (BISOM), Alan Freitag (COMM), James Frazier (CS), Lyndon Abrams (COUN), Bruce Arrigo (CJUS), Sybil Huskey (DATH), Ellen Sewell (ECON), Ann McColl (EDLD), Thomas Weldon (ECE), Stephen Kuyath (ET), Jeffrey Leak (ENGL), Ann Newman (FCN), Walt Martin (GEOG), Steve Sabol (HIST), Tricia Hubbard (KNES), Jose Batista (LCS), Barbara Tierney (LIB), Ed Jernigan (MGMT), Harish Cherukuri (MENG), Jay Grymes (MUSC), Dick Toenjes (PHIL), Yasin Raja (PHYS), Bradley Wright (POLS), George Demakis (PSYC), Bruce Taylor (REEL), Sean McCloud (RELS), Greg Starrett, (SOC/ANTH), Seok-Won Lee (SIS), JaneDiane Smith (SPED)

Present (unit alternates): Larissa Huber (HBA), Mohammad Kazemi (MATH)

Absent (unit representatives): Pete Laden (AERO), David Edgar (ART), Thomas DuBois (CHEM), Johnny Graham (CENG), Louis Trosch (FINN), Sunil Erelles (MKTG), Kim Hartman (MDSK), Robert McCall (MILSCI), Deana Morrow (SOWK)

Also present: Mary Pat Young (Academic Affairs), Richard Yount (Registrar), Denise Dwight Smith (Univ. Career Center), Janet Daniel (OASES), Cameron Young (SGA Academic Affairs), Jane Neese (HHS), Connie Martin (Continuing Ed.), Elizabeth Sanburg (Records & Registration), Craig Fulton, (Admissions), Jessica Miller (ITS), Pat Barber (ITS)

Dr. Rosemary Booth called the meeting to order at 12:36 pm.

1. Approval of the Minutes of the November 17, 2005 meeting of the Faculty Council

Dr. Clemens moved and Dr. Jernigan seconded that the minutes be approved as distributed. The following correction applies: in item 5, "In response to a question from Dr. Starrett" should read "In response to a question from Dr. Levy". The motion passed unanimously.

2. Motion from FAPSC – transfer credit for C/D grades (Dr. Warren DiBiase)

A motion from FAPSC recommends that a C or better grade be required to earn transfer credit for a course taken at a community college, with the exception of our 2+2 degree programs in Engineering, where transfer credit is given for an entire A.A.S. degree rather than for individual courses. In response to a question from Dr. Allen, Dr. Lorden clarified that students who complete A.A. or A.S. degrees will satisfy the General Education requirements irrespective of the grades achieved. The motion passed unanimously.

3. Report on Summer School (Dr. Ken Burrows)

Dr. Burrows gave a presentation about Summer School, including the following points:

- a. UNC-Charlotte has produced a faculty handbook that answers many questions about summer school, including salary related matters.
- b. Summer School starts this year on the Monday before Memorial Day; there will be no classes on Memorial Day.
- c. Summer registration starts on February 27, 2006.
- d. The summer schedule was complete and on-line on December 22, 2005.
- e. Summer school is now required to be fully self-supporting. The summer school appropriation has been terminated.
- f. Last year we began a program called “e-flyers”, a series of posters on the summer school website. The program did very well, with 19 departments participating. A template format for the e-flyer has been sent to every department.
- g. All changes must be made through the Office of Summer Programs. Changes should be minimized because they cause confusion to students, who may leave in frustration.

4. Banner Presentation (Richard Yount, Registrar)

Mr. Yount gave a presentation outlining the self-service component of Banner, as seen from the point of view of a faculty member. The presentation covered its use for advisement and registration, working with class lists, and grading.

A two hour training course entitled “SRM 201: Self-Service for Faculty and Advisors” teaches the self-service component of Banner. The Banner training website is <http://training.uncc.edu/bantrain/>, and the help desk can be contacted by phone at extension 73100 or by email at help@uncc.edu.

5. Consultation on Teaching Schedule (Dr. Joan Lorden)

Dr. Lorden said that she had not received any feedback about the new class schedule since we have been back in session. Word from the Associate Deans is that a substantial amount of teaching on Friday is scheduled. We will continue to monitor the situation.

6. Report of the Provost (Dr. Joan Lorden)

Registration for this Spring has been very good, with 993 more students than last Spring.

The Board of Governors has given final approval to the Ph.D. in Business Administration and the Ph.D. in Organizational Science, and approved the permission to plan request for the Ph.D. in Nanoscale Science. From the discussion at the Board of Governors meeting, it seems likely that there will be close scrutiny of future new program proposals from all UNC institutions, and strong emphasis will be put upon meeting State needs.

Dr. Lorden gave a detailed presentation on the distribution of the new funds, of which the following is a summary:

- a. Process for distribution: Deans make budget presentations; Chancellor approves division budgets and salary increase pool; Academic Affairs makes allocations to Colleges and units; 2006-6 funds were released in December 2005.
- b. Where the new funds came from: Enrollment increase; Doctoral transition (\$5 million); campus based tuition increase (out-of-state and graduate only); Fees. These were partly offset by a \$1.92 million reduction in the base budget.
- c. How the funds were distributed: Added to faculty salary pool (\$1.14 M); New positions (\$3.46 M); Added to operating funds (\$2.69 M).
- d. How the \$3.46 M position allocation was distributed amongst the colleges.
- e. Sources of the \$2.69 M operating funds: Campus based tuition increase (\$318 K); Fees (\$310 K); Doctoral money (\$1.928 M); Library inflation (\$137 K).
- f. How the \$2.69 M operating funds were distributed: \$1.252 M to Colleges and \$1.446 M to support units.

Expression of thanks by Dr. Booth

Dr. Booth expressed her appreciation to Dr. Lorden for her budget presentation, and to Dean Claude Lilly of the College of Business for providing refreshments for the meeting.
[Applause]

7. Report of the President Elect (Dr. Meg Morgan)

Dr. Booth spoke for Dr. Morgan who is out of town.

The O. Max Gardner Award package was sent to the secretary of the Board of Governors yesterday. Our nominee is Dr. Deb Ryan from the College of Architecture.

Starting in February Dr. Morgan will solicit nominations for chairs to some faculty governance committees.

8. Report of the President (Dr. Rosemary Booth)

Dr. Booth stressed the importance of submitting midterm grades for students whose progress is unsatisfactory. Faculty are not consistent in turning in midterm grades, and this can adversely affect student retention. The catalog states that students will receive such grades if their progress is unsatisfactory. Therefore a student may get the false impression that progress is satisfactory if no midterm grade is given.

John Bender has completed his term as University Mediation Coordinator (UMC). The UMC is appointed by the Faculty Executive Committee and the Faculty President for a 2 year term. A call for nominations for a new UMC will be sent out; self-nominations are acceptable.

9. New Business

Alan Freitag said that a small business called “EmbroidMe” can provide apparel embroidered with “UNC-Charlotte”, the logo, and the word “faculty”. They can also embroider your own apparel. EmbroidMe is located across route 29 at a small shopping center near Herlocker. Their address is 9609 North Tryon Street, Charlotte, NC 28262, phone 704-503-3377, web address <http://www.embroidme-charlottene.com/>.

The meeting was adjourned at 1:42 pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "B Sherlock". The signature is written in a cursive, somewhat stylized font with a long, sweeping underline.

Barry Sherlock
Secretary of the Faculty